

**SUNSHINE DISTRICT BOARD OF DIRECTORS MEETING
MINUTES
OCTOBER9, 2015 (FALL CONVENTION)
Orlando Marriott Airport (The Cove)
Orlando, Florida**

I. CALL TO ORDER:

The meeting was called to order by President Nick Schwob at 10:14 a.m. on October 9, 2015, in the Cove Meeting Room of the Airport Marriot Hotel in Orlando, FL

II. OPENING:

Dave Jacobs directed the board members and guests in singing “The Old Songs”

III. INTRODUCTION OF SOCIETY REPRESENTATIVE (Shannon Elswick)

Shannon reiterated he was there to represent our concerns to the Society and would be available to discuss any issues anyone would have. One of the main topics raised was the conflict our district had this year with the Sweet Adeline convention. Our attendance is suffering significantly because of this. Shannon suggested a letter be sent to Kevin to have our conventions moved when a conflict appears in the future.

IV. INTRODUCTION OF HARMONY FOUNDATION REPRESENTATIVE (Ryan Killeen)

Ryan gave a presentation to provide transparency of the Foundation operations—how grants are provided and to which events. He talked about how the foundation is posturing for the future by adding additional staff to provide service. He talked about the partnerships the foundation is forming to get greater recognition of Barbershop music and mentioned specifically the success with Hal Leonard Company.

V. INTRODUCTION OF GUESTS/VISITORS: President Nick Schwob welcomed the following guests to the meeting

1. Scott Chatten

VI. APPOINTMENTS TO FILL RMAINING TERMS:

1. President Schwob elected to not appoint anyone to the vacant chairs of BMAL and VP Financial Development since we are close to the end of the year and the positions will be filled by the upcoming election.
2. Jim Woods however, has been reappointed as Special Assistant to the President

VII. DETERMINATION OF QUORUM: Secretary determined a quorum was present with the following:

Board Members Present:

- | | |
|--|------------------|
| 1. President | Nick Schwob |
| 2. Executive Vice-President | Chad Bennett |
| 3. Vice President of Events | Chuck Steiner |
| 4. Vice President-Chapter Development | Bart Van de Mark |
| 5. Vice President-Music and Performance | Sean Stork |
| 6. Vice President of Chorus Director Development | Dave Jacobs |
| 7. Vice President of Contest and Judging | Steve Janes |
| 8. Vice President Communications and IT | Roger Smeds |
| 9. Vice President of CSLT | John McGoff |
| 10. Vice President Harmony Foundation | Ron Carnahan |
| 11. Immediate Past President | John Spang |
| 12. Secretary | Dan Brinkmann |
| 13. Treasurer | Dave Kannberg |
| 14. Board Member at Large | Steve Jacobsen |

Board Members Absent:

- | | |
|---|-------------|
| 1. Vice President of Youth In Harmony | Arne Helbig |
| 2. Vice President Financial Development | Vacant |

VIII. APPROVAL OF CONSENT AGENDA:

M/S/P: Upon motion by Dave Kannberg, seconded by Chuck Steiner, the Consent Agenda consisting of the following were approved and accepted as distributed with the agenda:

A. OFFICER WRITTEN REPORTS: Submitted with the agenda and not reproduced for the minutes.

1. President-Nick Schwob-(Section A, Tab 1)
2. Executive Vice President-Chad Bennett (Section a Tab 2) **NO REPORT**
3. VP-Events-Chuck Steiner (Section A, Tab 3) **NO REPORT**
4. VP-Chapter Development-Bart Van de Mark (Section A, Tab 4)
5. VP- Youth In Harmony-Arne Helbig (Section A, Tab 5)) **NO REPORT**
6. VP- Music and Performance-Sean Stork (Section A, Tab 6)
7. VP-Chorus Director Development-Dave Jacobs (Section A, Tab 7)
8. VP- Contest and Judging-Steve Janes (Section A, Tab 8)
9. VP- Communications and IT-Roger Smeds (Section A, Tab 9)
10. VP- CSLT-John McGoff)(Section A, Tab 10) **NO REPORT**
11. VP Financial Development-Vacant (Section A, Tab 11) **NO REPORT**
12. VP-Harmony Foundation-Ron Carnahan (Section A, Tab 12)) **NO REPORT**
13. Immediate Past President-John Spang (Section A, Tab 13) **NO REPORT**
14. Secretary-Dan Brinkmann (Section A, Tab 14)) **NO REPORT**
15. Treasurer-Dave Kannberg (Section A, Tab 15)
16. Board Member at Large: Vacant (Section A, Tab 16) **NO REPORT**
17. Board Member At Large-Steve Jacobsen (Section A, Tab 17)) **NO REPORT**
18. Treasurer's Financials (Section A Tab 18)

B. Section B: Approval of Minutes from Last Meeting: August 2, 2015 (LDJ Telecon)**IX. OFFICER SUPPLEMENTS-DISCUSSION****A. President-Nick Schwob**

1. Reminder to all board members to get expense reports in within 30 days Reports deadlines will be enforced

B. VP- Events-Chad Bennett

1. Basecamp is doing well. Looking at a greater consolidation of reports and developing a checklist of reports.

C. VP-Chapter Development-Bart Van de Mark

1. No Further Discussion Items

D. VP- Youth In Harmony-Arne Helbig

1. No Further Discussion Items

E. VP- Music and Performance-Sean Stork

1. Now that we have had the inaugural sessions of the mixdd choruses we will see how the reaction and response is—hopefully we can continue to do this.
2. Looking at the legality of instituting a district wide lending library for sheet music.

F. VP-Chorus Director Development-Dave Jacobs

1. No Further Discussion Items

G. VP- Contest and Judging-Steve Janes

1. Going to investigate possibility of donating the prize from the Best Seat in the House program to a music educator.
2. The District's 7 candidate judges are doing well.
3. Looking to expand convention singing to all kinds of acapella singing. Will use web to advertise and see what kind of response would ensue.

H. VP-Communications and IT-Roger Smeds

1. Hoping Leadership sessions will go well this convention and thanks to Shannon for leading the classes.

I. VP-CSLT-John McGoff

1. LEADAC same place and price as last year
2. Tentative dates are Jan 16-17

J. VP-Financial Development-Vacant

- 1. No Further Discussion Items

K. VP-Harmony Foundation-Ron Carnahan

- 1. No Further Discussion Items

L. IPP-John Spang

- 1. No Further Discussion Items

M. Secretary-Dan Brinkmann

- 1. Reviewed the Society requirements on numbers of meetings the BOD must have each year. The Society rules require two formal meetings a year at convention time. Our Governance manual has supplemented that to read four formal meetings: one each convention, at LDJ, and at LEADAC. I propose to change the required meetings to 3: LEADAC, and each convention and if any other meeting is required throughout the year to have it via telecon. See Motions

N. Treasurer-Dave Kannberg

- 1. In light of the new State requirement to include a Conflict of Interest policy in our Governance manual, Dave suggested the wording of a motion that is contained in new business.
- 2. All BOD members signed the form.

O. BMAL-Steve Jacobsen

- 1. No Further Discussion Items

P. BMAL-Vacant

- 1. No Further Discussion Items

VIII. SPECIAL COMMITTEE REPORTS

A. Nominating Committee.

Chuck Steiner moved to accept, seconded by Dave Jacobs

2016 Nominating Committee Report

We submit the following slate for the 2016 Sunshine District Officers:

District President:	Nick Schwob
Immediate Past President:	John Spang
Executive Vice President:	Chad Bennett
Secretary:	Brian Wunderlin
Treasurer:	Dave Kannberg
VP Financial Development:	Fran Donohoe
VP Harmony Foundation	Pat Haley
Board Member At Large:	Ralph Brown
Board Member At Large:	Ernie De La Fe
VP of Events:	Chuck Steiner
VP of Chorus Director Development:	Steve Jacobsen
VP of Contest & Judging:	Steve Janes
VP of CSLT:	John McGoff
VP of Communications and IT:	Roger Smeds
VP of Membership Development:	Bart Van de Mark
VP of Music & Performance:	Sean Stork
VP of Youth in Harmony:	Arne Helbig

We have communicated with everyone on our slate and they have all agreed to serve in the capacity in which we are nominating them, if elected.

Respectfully submitted,

John Spang
John Spang

IX. OLD BUSINESS

A. Old Open Action Items:

1. ACTION ITEM 1: FRIENDS OF SUNSHINE

DATE ASSIGNED: MAY 2, 2014

Action: Further develop the Friends of Sunshine program. Report progress routinely to the board.

Assigned to: Dave Roberts

DUE Date: First progress report June 1, 2014

Status 30 August 2014: Open

Status October 2014: Open

New Suspense: March 31 2015

AUGUST 2015: REMAINS OPEN

2. ACTION ITEM 2: Society Training for LEADAC Instructors- John Mc Goff

DATE ASSIGNED: MAY 2, 2014

Action: Follow up on requesting society to reinitiate Society Training for LEADAC Facilitators. Standardized training as was done in the past on specific subjects would help ensure important areas are covered.

DUE Date: June 1, 2014

Status 30 August 2014: Open

Status October 2014: Open

Status: September 2015:

AUGUST 2015: REMAINS OPEN Status: Awaiting impact of new program being worked by Shannon and Roger and also appointment of new CSLT manager at HQ.

3. ACTION ITEM 3: REINSTATE THE PLATEAU SYSTEM AT DISTRICT CONVENTIONS.

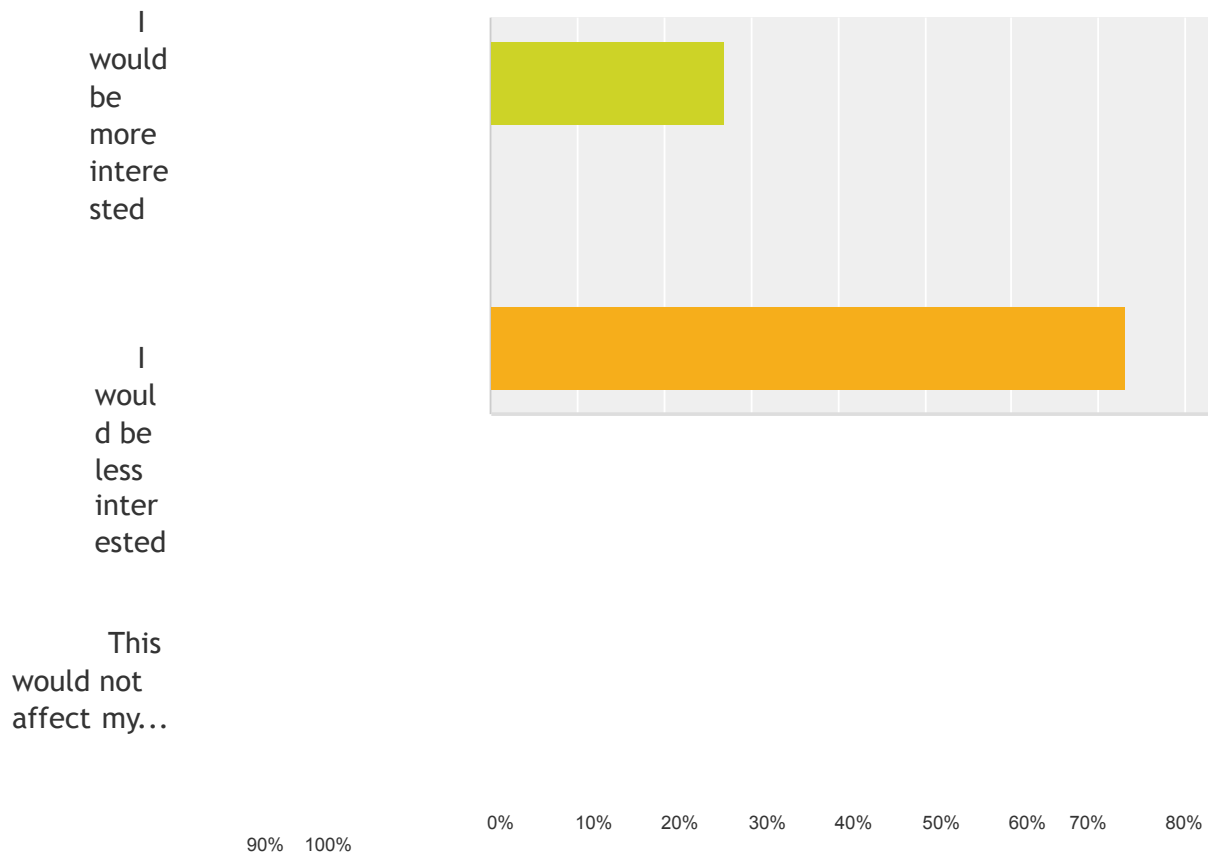
Action Item assigned to investigate possibility and positive ramifications to doing so. Intent is to improve attendance at conventions. (Dave Roberts).

Reassigned 7/17/2015 to: Base Camp: Sean Stork, Steve Janes, and Steve Jacobsen

Status: OPEN: Awaiting results of Survey and analysis

Q1 Would you be more or less interested in competing as a chorus if there is a greater chance of winning an award?

Answered: 26 Skipped: 1



Answer Choices	Responses
I would be more interested	26.92% 7
I would be less interested	0.00% 0
This would not affect my involvement	73.08% 19
Total	26

Q2 What kinds of awards would you like to see available? (select all that apply)

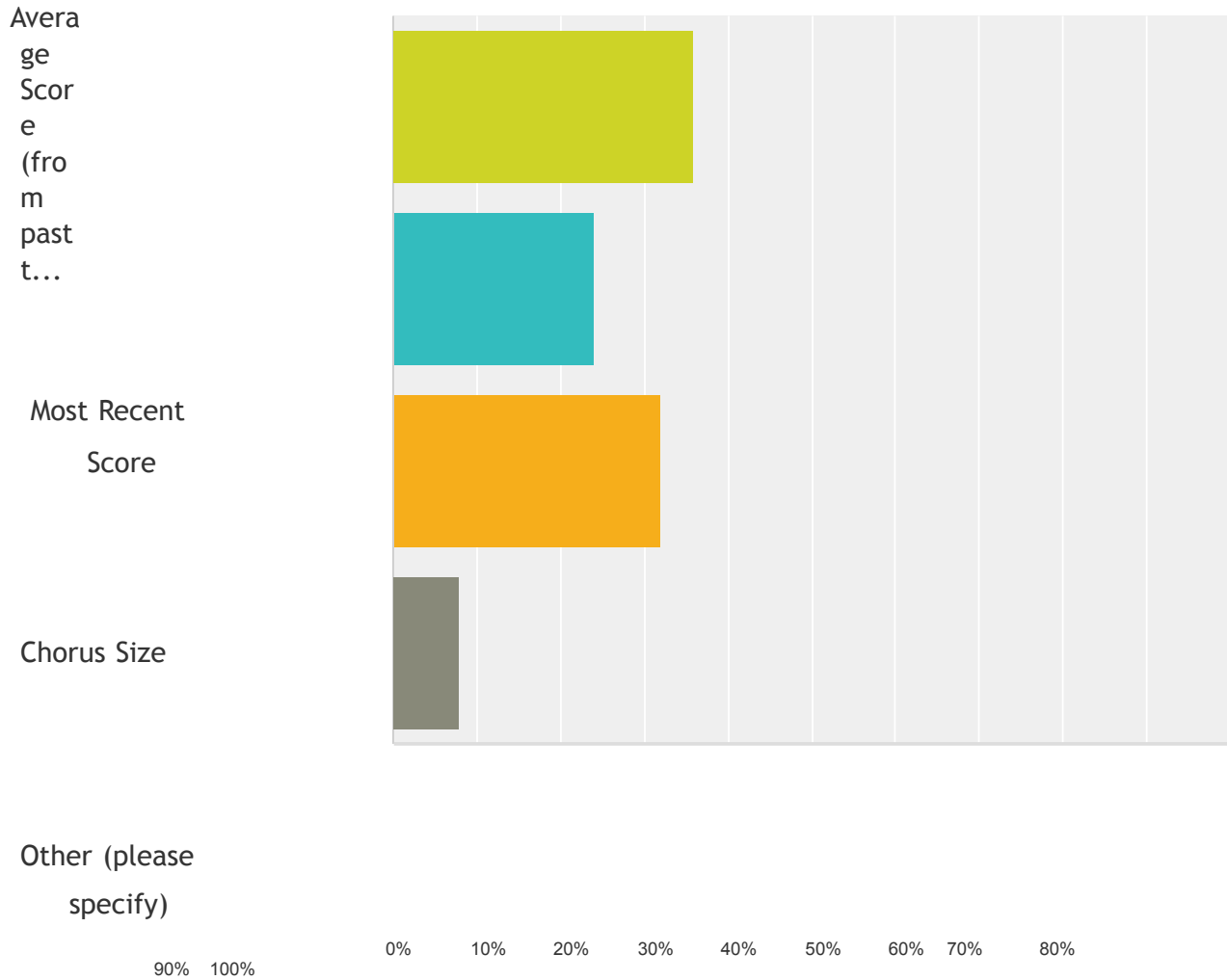
Answered: 26 Skipped: 1



Answer Choices	Responses	
Plateau Champion	46.15%	12
Most Improved	76.92%	20
Placement (1st 2nd 3rd etc.)	61.54%	16
Audience Favorite	46.15%	12
First Time Participation	23.08%	6
Other (please specify)	7.69%	2
Total Respondents: 26		

Q3 How should a Plateau be determined?

Answered: 25 Skipped: 2



Answer Choices	Responses
Average Score (from past two contests)	36.00% 9
Most Recent Score	24.00% 6
Chorus Size	32.00% 8
Other (please specify)	8.00% 2
Total	25

Q4 How should a Plateau be labeled?

Answered: 27 Skipped: 0



matt
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80% 90% 100% 0% 10% 20% 30% 40% 50% 60% 70%

Answer Choices	Responses
A, AA, AAA, AAAA	14.81% 4
A, B, C, D	14.81% 4
1, 2, 3, 4	3.70% 1
This does not matter to me	59.26% 16
Other (please specify)	7.41% 2
Total	27

4. **ACTION ITEM 4: TIMPOOCHEE STYLE ACTIVITY FOR OTHER PARTS OF DISTRICT**
 Establish an "Extravaganza" similar to Timpoochee in various parts of the district.
 Attendees would pay for additional training and coaching. (Dave Roberts)
 Reassigned 7/17/2015 to: Base Camp: Chuck Steiner
Status: OPEN till fall convention

5. **ACTION ITEM 5: PROGRAM ADS:**
 Investigate how to get more ads in the programs at conventions.
 Reassigned 7/17/2015 to: Base Camp: Chuck Steiner and Bruce Checca
AUGUST 2015: REMAINS OPEN

6. **ACTION ITEM 6: DONOR PROGRAM:**
 Dave Roberts to flesh out programs to seek donors who would be willing to sponsor parts of the program and district activities.
 Reassigned 7/17/2015 to: Chuck Steiner and Dave Roberts
AUGUST 2015: REMAINS OPEN

7. **ACTION ITEM 7: FESTIVAL TYPE CHORUS**
 Dave Roberts is assigned to work with the Convention, Events and PR VP/ Committees to determine the best forward plan. Possibly instruct the Convention Committee invite festival type chorus to perform at the next event to help build the revenue stream.
 Reassigned 7/17/2015 to: Chuck Steiner and Bruce Checca
AUGUST 2015: NO ACTION REMAINS OPEN

8. **ACTION ITEM 8: DISTRICT SENIORS AND COMBINED CHOURS**
 Sean Stork, Chuck Steiner, and Steve Janes are to explore the concept, time frame, and procedures to developing the concept of District Senior Choruses. Sean to chair.
 Status: Open
 Status: September 2015:
AUGUST 2015: REPORT RESULTS AND UPDATE AT FALL CONVENTION MEETING.
Senior Chorus Concept:
 I'd suggest a senior director to lead this group. My nomination would be for Lance Lubin, though Stephen Janes has offered to take the lead on this one. He will have to pick out two contestable charts and send them out to the members (along with learning tracks) no later than the first of July.
Contestability:
 Similar to the merged chorus contest, we'll have relaxed eligibility rules meaning no dual membership required. I think we can simplify the age requirement to be all members 60 years or older. If the society decides to pick this up and sets specific eligibility rules, we'll go with those.
Rehearsal:
 We'll need place to rehearse the day before the contest, and probably during LDJ which should pull some attendance to that event.
Budget:
 We'll need to allow for about \$600 for step-one and as much as \$3000 for the remainder to cover costs for music and learning tracks. This is based on figures of 100 men/chorus with music prices averaging \$3.50/copy plus learning track fees.

Combined Chorus Suggestions

I have gone through and sectioned out our District into 5 Regions as follows:

North:
 Gainesville
 Ocala
 Jacksonville
 Inverness
 Hernando
 Central Fl

South:
Everglades
Miami
Palm Beach
Naples
Sunrise
Boca Raton
Englewood
Sebring
Winter Haven
Cape Coral

East:
Daytona
Orlando
Canaveral
Winter Park
Melbourne

West:
Sun City
New Port Richey
Venice

9. **ACTION ITEM 9: GREATER CEREMONY FOR CONVENTION AWARDS,**
Sean Stork to institute procedures to ensure greater ceremony for presentation of ALL awards at district conventions.
Date Assigned: 23 January
Suspense Date: Spring Convention
Status: September 2015:
AUGUST 2015: REMAINS OPEN
10. **ACTION ITEM:** Develop process for formulating educational context courses for LEADAC.
Assigned to: Roger Smeds
Date assigned: April 10
Due Date: Fall 2015 Convention
I am working with Shannon Elswick to develop video educational content leading ultimately to LEADAC modules for training new chapter officers.
We propose to hold 2 - 1 hour sessions on the Fall Convention weekend at which we can begin the implementation of our ideas for recording sessions for leadership training purposes. The sessions will then be made available on the District website. The two sessions will help us investigate the technical issues and lead to the development of procedures which can be used to create other specific officer training modules like President, Secretary, etc.
I had thought we discussed the concept of two such sessions at the BOD meeting at the Spring Convention, but a review of the minutes of that meeting finds that the discussion is not mentioned. Therefore, am requesting such approval if, in fact, it is necessary to proceed.
- We propose to hold the first session immediately following the HOD meeting on Friday. With enough advance notice and promotion/advertising of the event we are hoping to get enough attendance to make it a viable test. We propose the first session be two 30 minute sessions on leadership topics.**
- We propose the second session will contain three 20-minute segments on additional leadership topics, and will be held on Saturday at a time that fits in with the overall convention schedule. Again, the session will be advertised ahead of time so people are aware of them and may attend if they wish.
The sessions will be videoed with equipment that will produce YouTube quality recordings for editing as necessary, and then posted on the website for easy access. Part of our test will be to see if 30 minutes is too long or 20 minutes too short to accomplish our purpose.

Going forward, we would propose to video record the next scheduled LEADAC sessions for the various chapter officer training sessions. The challenge for presenters will be to condense the important aspects of training into a time frame that will be compatible with a viable video training session, probably 30 or so. We will also be working on a system that will allow people taking the training to asynchronously ask questions of a presenter for clarification or more information.

AUGUST 2015: REMAINS OPEN AND IN PROCESS

11. **ACTION ITEM 11:** Setup Basecamp to include all Board Members for to seek nominations for a replacement for Dave Roberts
Assign to: Base Camp: **All Board Members**
Suspense: Fall Board Meeting
CLOSED

12. **ACTION ITEM 12:** Contact Dave Roberts to provide a summary of the current status of items being worked by Dave Roberts
Assign to: Nick Schwob
Suspense: Fall Board Meeting
Dave has been talking to Fran Donohoe and Dave will be sharing a lot of thngs about the position to get him started. Dave to copy Nick on all that he sends to Fran. Fran and Dave worked together on the Villages show and Dave wants Fran to succeed.
CLOSED

13. **ACTION ITEM 13:** Update **Events Manual** to require choruses **if possible** to provide their own risers for use in the practice room; it will be the Convention Teams responsibility to make sure there is a room available for the risers to be placed. Chad Bennett to Review Contest History Coordinate with Bruce and Chuck to make sure contest awards are entered into the contest manual.
Assign to: Chuck Steiner
Suspense: Fall Board Meeting

14. **ACTION ITEM 14**
Assign to: Chad Bennett
Suspense: Fall Board Meeting
CLOSED

15. **ACTION ITEM 15:** Steve to Coordinate with Chad and Chuck to find a person to lead a Mass Sing or Tag Teaching Session to fill the time while waiting for contest results.
Assign to: Chad Bennett and Chuck Steiner
Suspense: Fall Board Meeting
CLOSED

16. **ACTION ITEM 16:** Nick to check with the C&J in international to see if there is a policy that the District Quartet Winner is required to be the spring Mic tester.
Suspense: Fall Board Meeting
CLOSED. There is no policy

B. Motions Tabled:

1. **Motion by Sean to accept the proposed budget for a Combined Chorus Contest proposed Budget \$3000 (5- Regions @ \$600 per region) per year based on 100 men choruses .**
Motion Tabled until Nick and Dave can work out the budget; none opposed

2. **Motion by Sean to accept the proposed budget for a Seniors Chorus Contest proposed Budget \$3000 (5- Regions @ \$600 per region) per year based on 100 men choruses.**
Discussion:
 - 1) Possibly reduce cost by asking the participants to purchase their own music or by singing polecats
 - 2) Would we need additional risers? Per Chuck we will make sure enough risers are available

Motion Tabled until Nick and Dave can work out the budget; none opposed

X. NEW BUSINESS AND MOTIONS:

A. New Business

1. Budget:
Ron Carnahan moved and Bart Van de Mark Seconded to receive the budget

	2010	2011	2012	2013	2014	2015 YTD	2015 Budget	2016 Budget
INCOME								
Major Events								
Leadership Academy	\$ 21,070.96	\$ 24,852.04	\$ 5,660.00	\$ 4,835.02	\$ 2,759.28	\$ 7,700.00	\$ 10,000.00	\$ 10,000.00
Spring Convention	\$ 28,260.60	\$ 38,615.00	\$ 33,333.80	\$ 24,360.13	\$ 30,569.23	\$ 29,979.61	\$ 30,000.00	\$ 30,000.00
Harmony Explosion	\$ 22,608.69	\$ 16,549.00	\$ 16,530.00	\$ 28,497.00	\$ 27,286.72	\$ 26,834.00	\$ 32,500.00	\$ 32,500.00
Youth Workshops	\$ 4,350.00	\$ 8,570.00	\$ -	\$ 16,488.53	\$ 6,420.00	\$ -	\$ 9,000.00	\$ 9,000.00
Sizzle	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Labor Day Jamboree	\$ 6,370.00	\$ 10,023.00	\$ 6,887.68	\$ 9,932.92	\$ 8,678.24	\$ -	\$ 8,000.00	\$ 9,000.00
Fall Convention	\$ 27,993.82	\$ 28,415.00	\$ 14,467.00	\$ 23,007.89	\$ 26,239.00	\$ -	\$ 25,000.00	\$ 25,000.00
TOTAL Major Events	\$ 110,654.07	\$ 127,024.04	\$ 76,878.48	\$ 107,121.49	\$ 101,952.47	\$ 64,513.61	\$ 114,500.00	\$ 115,500.00
OTHER INCOME								
Collegiate Workshops	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Other Revenue	\$ 1,782.57	\$ -	\$ 260.00	\$ 5,966.00	\$ 6,740.65	\$ 5,403.00	\$ 500.00	\$ 500.00
CDWI	\$ -	\$ 1,000.00	\$ 350.00	\$ 375.00	\$ -	\$ -	\$ 2,000.00	\$ 2,000.00
Chapter Assessments	\$ 12,882.50	\$ 1,242.50	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Member Dues	\$ 25,430.11	\$ 27,504.02	\$ 24,106.73	\$ 24,912.24	\$ 23,915.92	\$ 11,064.00	\$ 24,000.00	\$ 24,000.00
Interest	\$ 5.19	\$ 16.39	\$ 17.75	\$ 2.93	\$ 5.12	\$ 0.67	\$ 20.00	\$ 20.00
Breedon Panhandle Festival	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sunburst Advertising	\$ 190.00	\$ 325.00	\$ 150.00	\$ 125.00	\$ -	\$ -	\$ 250.00	\$ 250.00

	2010	2011	2012	2013	2014	2015 YTD	2015 Budget	2016 Budget
Top Gun	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 300.00	\$ 300.00
Website Sales	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -	
Donations	\$ 5,580.87	\$ 7,136.92	\$ 5,140.59	\$ 7,067.39	\$ 7,150.30	\$ 6,265.76	\$ 6,000.00	\$ 12,000.00
Other Revenue- Other		\$ 222.29	\$ -	\$ 1,281.12	\$ 50.00	\$ -	\$ -	\$ -
Total Other Revenue	\$ 45,871.24	\$ 37,447.12	\$ 30,025.07	\$ 39,729.68	\$ 37,861.99	\$ 22,733.43	\$ 33,070.00	\$ 39,070.00
TOTAL INCOME	\$ 156,525.31	\$ 164,471.16	\$ 106,903.55	\$ 146,851.17	\$ 139,814.46	\$ 87,247.04	\$ 147,570.00	\$ 154,570.00
EXPENSES								
Major Events								
Leadership Academy	\$ 23,029.42	\$ 17,123.95	\$ 6,437.60	\$ 2,823.84	\$ 2,475.96	\$ 6,678.37	\$ 10,000.00	\$ 10,000.00
Spring Convention	\$ 18,478.20	\$ 17,757.57	\$ 22,992.48	\$ 26,580.15	\$ 23,837.01	\$ 26,414.97	\$ 25,000.00	\$ 25,000.00
Harmony Explosion	\$ 23,581.53	\$ 20,443.66	\$ 18,396.37	\$ 30,426.58	\$ 32,286.44	\$ 39,724.01	\$ 32,500.00	\$ 32,500.00
Youth Workshops	\$ 8,400.51	\$ 10,211.82	\$ 3,905.35	\$ 11,234.07	\$ 13,879.67	\$ -	\$ 9,000.00	\$ 9,000.00
Sizzle	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Labor Day Jamboree	\$ 8,764.54	\$ 9,263.63	\$ 8,814.27	\$ 8,188.23	\$ 11,747.37	\$ 619.99	\$ 8,000.00	\$ 9,000.00
Fall Convention	\$ 23,310.32	\$ 22,094.31	\$ 21,045.27	\$ 24,909.14	\$ 28,557.92	\$ -	\$ 20,000.00	\$ 25,000.00
TOTAL Major Events	\$ 105,564.52	\$ 97,254.94	\$ 81,591.34	\$ 104,162.01	\$ 112,784.37	\$ 73,437.34	\$ 104,500.00	\$ 110,500.00
Schools and Subsidies								
CDWI Workshops	\$ -	\$ 2,918.67	\$ 2,923.66	\$ 729.86	\$ 1,293.43	\$ -	\$ 4,000.00	\$ 3,000.00
CDD Outreach				\$ 18.42	\$ -	\$ -	\$ 200.00	\$ 200.00
Chapter Development	\$ 840.19	\$ 2,054.54	\$ 1,835.50	\$ 650.76	\$ 484.42	\$ -	\$ 1,500.00	\$ 1,000.00

	2010	2011	2012	2013	2014	2015 YTD	2015 Budget	2016 Budget
Coaches Guild	\$ 200.00	\$ 400.00	\$ 100.00	\$ -	\$ 215.80	\$ 200.00	\$ 500.00	\$ 500.00
Collegiate Workshops	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Competitor Travel	\$ 10,000.00	\$ 10,000.36	\$ 9,999.60	\$ 9,999.99	\$ 10,000.00	\$ 10,000.40	\$ 10,000.00	\$ 10,000.00
Hall of Fame	\$ 21.40	\$ 12.80	\$ 70.62	\$ 11.24	\$ 226.24	\$ 11.24	\$ 200.00	\$ 100.00
Judging Schools			\$ -			\$ -	\$ -	
Candidate school		\$ 631.80	\$ -		\$ 480.00	\$ -	\$ -	
Category School	\$ 1,060.00		\$ -	\$ 1,200.00	\$ -	\$ -	\$ -	\$ 2,450.00
Novice Quartet Contest	\$ -	\$ -	\$ -	\$ 30.00	\$ -	\$ -	\$ 100.00	\$ 100.00
Bredon Panhandle Festival	\$ 577.55	\$ 498.20	\$ 415.65	\$ -	\$ 1,095.69	\$ -	\$ 600.00	\$ 1,000.00
Standing Ovation Program	\$ 269.16	\$ 29.10	\$ -	\$ -	\$ -	\$ -	\$ 200.00	\$ 200.00
Top Gun	\$ 277.53	\$ 668.88	\$ -	\$ -	\$ -	\$ -	\$ 300.00	\$ 200.00
Other Schools and Subsidies	\$ -	\$ -	\$ -	\$ 369.19	\$ 170.00	\$ -	\$ 300.00	\$ 200.00
Total Schools and Subsidies	\$ 13,245.83	\$ 17,214.35	\$ 15,345.03	\$ 13,009.46	\$ 13,965.58	\$ 10,211.64	\$ 17,900.00	\$ 18,950.00
Officers and Directors								
President	\$ 331.95	\$ 439.47	\$ 1,947.85	\$ 1,953.99	\$ 3,755.65	\$ 2,154.76	\$ 4,000.00	\$ 4,000.00
Executive Vice President	\$ 107.46	\$ 452.25	\$ 766.03	\$ 550.85	\$ -	\$ 410.00	\$ 2,500.00	\$ 2,500.00
Immediate Past President	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Harmony Foundation	\$ -		\$ -	\$ -	\$ -	\$ -	\$ 250.00	\$ 250.00
Financial Development	\$ -	\$ 34.10	\$ -	\$ -	\$ 224.70	\$ -	\$ 250.00	\$ 250.00
Secretary	\$ -	\$ 80.36	\$ -	\$ 105.60	\$ 39.20	\$ 133.17	\$ 200.00	\$ 200.00
Treasurer	\$ 594.25	\$ 358.20	\$ 321.56	\$ 520.01	\$ 161.22	\$ 480.31	\$ 450.00	\$ 450.00
Chapter Support	\$ 190.68	\$ 263.80	\$ -	\$ 280.59	\$ 219.36	\$ 497.91	\$ 500.00	\$ 500.00

	2010	2011	2012	2013	2014	2015 YTD	2015 Budget	2016 Budget
Chorus Director Development	\$ -	\$ 79.90	\$ -	\$ -	\$ 71.38		\$ 740.00	\$ 700.00
Contest and Judging	\$ 401.40	\$ 1,562.36	\$ 631.10	\$ 809.52	\$ 953.38	\$ -	\$ 1,500.00	\$ 1,500.00
Events	\$ 1,704.94	\$ 655.00	\$ 135.00	\$ -	\$ -	\$ -	\$ 1,000.00	\$ 1,000.00
Marketing and PR	\$ 518.14	\$ 76.79	\$ -	\$ 295.00	\$ -	\$ -	\$ 500.00	\$ 500.00
Membership Development	\$ 1,232.74	\$ 71.63	\$ 395.01	\$ 252.84	\$ 271.34	\$ 121.96	\$ 500.00	\$ 500.00
Music and Performance	\$ 25.00	\$ -	\$ -	\$ -	\$ 48.00	\$ -	\$ 1,000.00	\$ 500.00
YMIH/HX	\$ 96.25	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 500.00	\$ 500.00
Member at Large 1	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Member at Large 2	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL Officers and Directors	\$ 5,202.81	\$ 4,073.86	\$ 4,196.55	\$ 4,768.40	\$ 5,744.23	\$ 3,798.11	\$ 13,890.00	\$ 13,350.00
Administration								
BOD meetings	\$ 1,262.69	\$ 2,179.13	\$ 1,846.44	\$ 1,484.00	\$ 2,006.71	\$ 1,216.34	\$ 2,000.00	\$ 2,000.00
Capitol Equipment	\$ 408.93	\$ 2,893.73	\$ 1,048.62	\$ 1,030.64	\$ -	\$ -	\$ 1,000.00	\$ 500.00
Chapter Counselors	\$ -	\$ 36.30	\$ 400.62	\$ -	\$ -	\$ -	\$ 500.00	\$ 500.00
Communications	\$ 6,829.39	\$ 7,353.60	\$ 9,201.29	\$ 2,405.14	\$ 935.93	\$ 618.50	\$ 1,000.00	\$ 1,000.00
Donations	\$ -	\$ 7,000.00	\$ 19,200.00	\$ -	\$ -	\$ 600.00	\$ 1,000.00	\$ 500.00
Equipment Storage	\$ 1,041.56	\$ 1,830.99	\$ 1,965.43	\$ 2,312.66	\$ 1,898.33	\$ 1,043.00	\$ 2,000.00	\$ 2,000.00
Leadership Forum	\$ 2,671.82	\$ 4,958.66	\$ 2,312.92	\$ 7,045.12	\$ 3,828.20	\$ -	\$ 3,000.00	\$ 4,000.00
HOD Meetings	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Other Admin. Expenses	\$ 874.04	\$ 298.95	\$ 1,351.34	\$ 2,819.94	\$ 916.31	\$ 2,645.17	\$ 500.00	\$ 500.00
TOTAL Administration	\$ 13,088.45	\$ 26,551.36	\$ 37,326.66	\$ 17,097.50	\$ 9,585.48	\$ 6,123.01	\$ 11,000.00	\$ 11,000.00
SDAQC Expenses		\$ 2,725.00	\$ 751.44	\$ 839.81	\$ 1,969.09	\$ -	\$ -	

	2010	2011	2012	2013	2014	2015 YTD	2015 Budget	2016 Budget
Total Expenses	\$ 137,101.61	\$ 147,819.51	\$ 139,211.02	\$ 139,877.18	\$ 144,048.75	\$ 93,570.10	\$ 147,290.00	\$ 153,800.00
Net Income or (Loss)	\$ 19,423.70	\$ 16,651.65	\$ (32,307.47)	\$ 6,973.99	\$ (4,234.29)	\$ (6,323.06)	\$ 260.00	\$ 770.00

B. Motions

1. Dan Brinkmann moved and Dave Kannberg seconded to change paragraph V.A.1. to read:

The sunshine District board of Directors (BOD) will meet formally, face to face, at least three times a year or as otherwise directed. The District President will preside over these meetings. The targeted time frames are: Leadership Academy (January) Sunshine District Spring Convention (March-April) and Sunshine District Fall Convention (September-October). Other meetings may be scheduled and may be conducted via telephone conferencing as deemed necessary. The Leadership Academy meeting will target the next year's budget and firmly review the district goals for the current and following years.

2. Dave Kannberg moved and Sean Stork seconded that the following conflict of interest draft policy be included in our governance manual.

New Conflict of interest Policy: Draft Sunshine District Conflict of Interest Policy

Article I

Purpose

The purpose of the conflict of interest policy is to protect the Sunshine District's Tax Exempt interest when it is contemplating entering into a transaction or arrangement that might benefit the private interest of an officer or director of the Sunshine District or might result in a possible excess benefit transaction. This policy is intended to supplement but not replace any applicable state and federal laws governing conflict of interest applicable to non-profit and charitable organizations.

Article II

Definitions

1. Interested person.

Any director, principal officer, or member of a committee with governing board delegated powers, who has a direct or indirect financial interest, as defined below, is an interested person.

2. Financial interest.

A person has a financial interest if the person has directly or indirectly through business, investment or family,

- A. An ownership or investment interest in any entity with which the organization has a transaction or arrangement.
- B. A compensation agreement with the organization or with any entity or individual with which the organization has a transaction or arrangement, or
- C. A potential ownership or investment interest in, or compensation agreement with, any individual or entity with which the organization is negotiating a transaction or arrangement.

Compensation includes direct and indirect remuneration as well as gifts or favors that are not insubstantial.

A financial interest is not necessarily a conflict of interest. Under Article III, Section 2, a person who has a financial interest may have a conflict of interest only if the appropriate governing board or committee decides that a conflict of interest exists.

Article III

Procedures

1. Duty to Disclose.

In connection with any actual or possible conflict of interest an interested person must disclose the existence of the financial interest and be given the opportunity to disclose all material facts

to the directors and members of committees with governing board delegated powers considering the proposed transaction or arrangement.

2. Determining Whether a Conflict of Interest Exists.

After disclosure of the financial interest and all material facts, and after any discussion with the interested person, he/she shall leave the governing board or committee meeting while a determination of a conflict of interest is discussed and voted upon. The remaining board or committee members shall decide if a conflict of interest exists.

3. Procedures for Addressing the Conflict of Interest

- A. An Interested person may make a presentation at the governing board or committee meeting, but after the presentation, he/she shall leave the meeting during the discussion of, and the vote on, the transaction or arrangement involving the possible conflict of interest.
- B. The Chairperson of the governing board or committee shall, if appropriate, appoint a disinterested person or committee to investigate alternatives to the proposed transaction or arrangement.
- C. After exercising due diligence, the governing board or committee shall determine whether the organization can obtain with reasonable efforts a more advantageous transaction or arrangement from a person or entity that would not give rise to a conflict of interest.
- D. If a more advantageous transaction or arrangement is not reasonably possible under circumstances not producing a conflict of interest, the governing board or committee shall determine by a majority vote of the disinterested directors whether the transaction or arrangement is in the organization's best interest, for its own benefit, and whether it is fair and reasonable. In conformity with the above determination it shall make its decision as to whether to enter into the transaction or arrangement.

4. Violations of the Conflicts of Interest Policy

- A. If the governing board or committee has reasonable cause to believe a member has failed to disclose actual or possible conflicts of interest, it shall inform the member of the basis for such belief and afford the member an opportunity to explain the alleged failure to disclose.
- B. If, after hearing the member's response and after making further investigation as warranted by the circumstances, the governing board or committee determines the member has failed to disclose an actual or possible conflict of interest, it shall take appropriate disciplinary and corrective action.

Article IV

Records of Proceedings

The minutes of the governing board and all committees with board delegated powers shall contain:

- A. The names of the persons who disclosed or otherwise were found to have a financial interest in connections with an actual or possible conflict of interest, the nature of the financial interest, any action take to determine whether a conflict of interest was present, and the governing board's or committee's decision as to whether a conflict of interest in fact existed.
- B. The names of the persons who were present for discussions and votes relating to the transaction or arrangement, the content of the discussion, including any alternatives to the proposed transaction or arrangement and a record of any vote taken in connection with the proceedings.

Article V

Compensation

- A. A voting member of the governing board who receives compensation, directly or indirectly, from the organization for services is precluded from voting on matters pertaining to that member's compensation.
- B. A voting member of any committee whose jurisdiction includes compensation matters and who receives compensation, directly or indirectly, from the organization for services is precluded from voting on matters pertaining to that member's compensation
- C. No voting member of the governing board or any committee whose jurisdiction includes compensation matters and who receives compensation, directly or indirectly, from the

organization, either individually or collectively, is prohibited from providing information to any committee regarding compensation.

Article VI

Annual Statements

Each director, principal officer and member with governing board delegated powers shall annually sign a statement which affirms such person.

- A. Has received a copy of the conflict of interest policy.
- B. Has read and understands the policy.
- C. Has agreed to comply with the policy, and
- D. Understands the organization is charitable and in order to maintain its federal tax exemption it must engage primarily in activities which accomplish one or more of its tax-exempt purposes.

Article VII

Periodic Reviews

To ensure the organization operates in a manner consistent with charitable purposes and does not engage in activities that could jeopardize its tax-exempt status, periodic reviews shall be conducted.

- A. Whether compensation arrangements and benefits are reasonable, based on competent survey information and the result of arm's length bargaining.
- B. Whether partnerships, joint ventures and arrangements with management organizations conform to the organizations written policies, are properly recorded reflect reasonable investment or payments for goods and services, further charitable purposes and do not result in inurement, impermissible private benefit or in an excess benefit transaction.

Article VIII

Use of Outside Experts

When conducting the periodic review as provided for in Article VII, the organization may, but need not, use outside advisors. If outside advisors are used, their use shall not release the governing board of the responsibility for ensuring periodic reviews are conducted.

Florida Statutes

The board of directors, or an authorized committee thereof, of a charitable organization or sponsor required to register with the department under s. 496.405 shall adopt a policy regarding conflict of interest transactions. The policy shall require annual certification of compliance with the policy by all directors, officers, and trustees of the charitable organization. A copy of the annual certification shall be submitted by the department with the annual registration statement required by s.496.405.

Sunshine District Conflict of Interest Annual Statement

Name of Board Member: _____

Board Position: _____

By signing below, I affirm that

1. I have received a copy of the conflict of interest policy.
2. I have read and understand the policy
3. I agree to comply with the policy, and
4. I understand the Sunshine District is charitable and in order to maintain its federal tax exemption, it must engage primarily in activities which accomplish one or more of it tax-exempt purposes.

Signed: _____ Date: _____

C. New Action Items

No New action items resulted from this meeting.

XI. Date of next board meeting: LeadAc, January 15, 2016, Ocala Courtyard Marriott, Ocala FL at 7:00 pm.

XII. Adjournment: Moved by Steve Jacobsen seconded by Roger Smeds

XIII. “ Keep the Whole World Singing”- Sean Stork

Respectfully Submitted

A handwritten signature in blue ink, appearing to read "Dawn Stork".

Sunshine District Secretary

Section A: OFFICER WRITTEN REPORTS
October 10, 2014 Fall District Convention Board Meeting

Section B: Minutes from Last Meeting: August 2, 2015

SUNSHINE DISTRICT BOARD OF DIRECTORS MEETING
MINUTES
AUGUST 2, 2015
ON-Line Meeting
Conducted via freeconferencepro.com

I. CALL TO ORDER:

The meeting was called to order by President Nick Schwob at 6:05 p.m. on August 2, 2015 via on-line meeting via freeconferencepro.com

II. DETERMINATION OF QUORUM: Secretary determined a quorum was present with the following:

Board Members Present:

1. President	Nick Schwob
2. Executive Vice-President	Chad Bennett
3. Vice President: Events	Chuck Steiner
4. Vice President: Chapter Development	Bart Van de Mark
5. Vice President: Youth in Harmony	Arne Helbig
6. Vice President: Music and Performance	Sean Stork
7. Vice President : Chorus Director Development	Dave Jacobs
8. Vice President: Contest and Judging	Steve Janes
9. Vice President: Communications and IT	Roger Smeds
10. Vice President: CSLT	John McGoff
11. Immediate Past President	John Spang
12. Secretary	Dan Brinkmann
13. Treasurer	Dave Kannberg
14. Board Member at Large	Amos Velez

Board Members Absent:

1. Vice President: Financial Development	Position Vacated
2. Harmony Foundation	Ron Carnahan
3. Board Member at Large	Steve Jacobsen

Others Present

1. Secretary Designee	Brian Wunderlin
2. Special Assistant to President	Jim Woods

III. APPROVAL OF CONSENT AGENDA:

M/S/P: Upon motion by Chad Bennett, seconded by Roger Smeds, the Consent Agenda consisting of the following were approved and accepted as distributed with the agenda:

A. OFFICER WRITTEN REPORTS: Submitted with the Agenda is not reproduced for minutes.

1. President-Nick Schwob-(Section A, Tab 1)
2. Executive Vice President-Chad Bennett-(Section A, Tab 2)
3. VP Events-Chuck Steiner (Section A, Tab 3)
4. VP-Chapter Development-Bart Van de Mark (Section A, Tab 4)
5. VP- Youth In Harmony-Arne Helbig (Section A, Tab 5)
6. VP- Music and Performance-Sean Stork-(Section A, Tab 6)
7. VP-Chorus Director Development-Dave Jacobs (Section A, Tab 7)
8. VP- Contest and Judging-Steve Janes (Section A, Tab 8)
9. VP- Communications and IT-Roger Smeds (Section A, Tab 9)
10. VP- CSLT-John McGoff (Section A, Tab 10)

11. Immediate Past President-John Spang (Section A, Tab 11)
12. VP Financial Development- Vacant (Section A, Tab 12)
13. VP-Harmony Foundation-Ron Carnahan (Section A, Tab 13)
14. Secretary-Dan Brinkmann (Section A, Tab 14)
15. Treasurer-Dave Kannberg (Section A, Tab 15)
16. Board Member At Large-Amos Velez (Section A, Tab 16)
17. Board Member At Large-Steve Jacobsen (Section A, Tab 17)
18. Treasurer's Report (Section A, Tab 18)

B. Section B: Approval of Minutes from Last Meeting: Sunshine District Board of Directors Meeting Minutes, April 10, 2015

IV. OFFICER SUPPLEMENTS-DISCUSSION

A. President-Nick Schwob

1. Additional Discussion as to how to proceed following the loss of Dave Roberts as VP Financial Development.

Chad Bennett recommends Nominations for replacements to be conducted via Basecamp.

NEW ACTION ITEM 1: Setup Basecamp to include all Board Members for to seek nominations for a replacement for Dave Roberts

Assign to: Base Camp: All Board Members

NEW ACTION ITEM 2: Contact Dave Roberts to provide a summary of the current status of items being worked by Dave Roberts

Assign to: Nick Schwob

B. EVP-Chad Bennett

1. We now have contracts in hand for 2017 and 2018. Items of note include an increase in room rates after next year. 2017 is \$109, while 2018 goes up to \$114. Rates will be the same for Spring, LDJ and Fall. We have also achieved several new concessions so that our contracts are more uniform across all major events. Another update includes differentiating between "hospitality" and "afterglow" as it pertains to hotel food and beverage policies. We are limited to specific items the District may provide in an afterglow (hotel meeting room) to supplement items purchased through the hotel, but chapters/individuals can bring anything they want into a hospitality suite (guest room) as long as a waiver is signed and everything is consumed on a guest floor. Nick asked about the Waiver of Liability Insurance in the amount of \$5Million for each room hosting a Hospitality Room; Chad to continue discussion with Hotel to see if this is really required and will continue negotiations to remove all liability from the hotel. No Additional Discussion so with that Nick is ok with Chad Signing the contracts with the Hotel as Reported

C. VP-Events-Chuck Steiner

Additional Discussion:

1. Storage Facility Status- the question was asked if the option to rent the Storage Unit adjacent to the one we currently rent was going to be necessary
 - a. Per Chad Bennett rental of the adjacent unit will not be necessary
2. LDJ Attendance

Chuck voiced concern with the low ticket sales for the 2015 Labor Day Jamboree. He made several suggestions as to the reason for the low tickets sales including Less District Families, no choruses participation, etc.

 - a. Bart feels with the aging district LDJ is not as appealing as older folks; don't swim, can hardly walk and would be going just watch the quartets
 - b. Original Concept was for a family events and now the families are gone and have aged
 - c. Bart and Sean to include questions about LDJ in a survey being developed for convention participation
 - d. Tampa had asked to Participate in the event and was turned down because of logistical

- issues.
- e. Perhaps there should be a policy in place to automatically invite the Current District Chorus and Quartet Representatives and Champions

Motion by Chuck Steiner and seconded by Chad Bennett that if LDJ continues to exist the Current District Chorus and Quartet Representatives and Top 5 Quartets be auto- invited to participate in the LDJ Events. Motion Passes; John Spang Opposed

3. Convention Risers-
 - a. The Question was asked if the CJ-20 could be updated to ask registering choruses to provide the desired number of risers required by each chorus: Per Steve Janes updating the CJ-20 to include this information is not an option. Bruce Checca and Chuck Steiner to determine an alternate process to ask competing choruses for this data
 - b. District Convention Risers- Tampa is discussing charging the district a fee to sue their new risers during the upcoming fall convention; therefore if the district opts to ask Tampa to provide risers the District could incur additional unplanned expenses
 - c. Policy needs to change to require choruses competing in the convention to provide their own risers. This the recent past the District has been taking on this responsibility and it is since become a burden for the Equipment Manager to coordinate.

NEW ACTION ITEM 3: Update Events Manual to require choruses if possible to provide their own risers for use in the practice room; it will be the Convention Teams responsibility to make sure there is a room available for the risers to be placed.

Assign to: Chuck Steiner

4. Registration pricing:

Motion by Chuck Steiner and seconded by Chad Bennett to allow 50 year members of the Sunshine District and spouse/ significant other/one guest (1) will be afforded convention registrations at one-half the current charge. Motion Passes; none opposed

D. VP-Chapter Development-Bart Van de Mark

1. No Further Discussion Items

E. VP- Youth In Harmony-Arne Helbig

1. Youth Harmony Workshop
 - a. Tuition for the 2016 Workshop will need to be increased; amount to increase will be TBD after budget and planned expenses are determined
 - b. Location will most likely remain the same as the 2015 workshop since cost and amenities were quite adequate
 - c. Plan is to increase advertisement of the show since there were about 60 available seats at this year's event.

F. VP- Music and Performance-Sean Stork

1. "Combined Chorus" and "Senior Chorus" Contests; per Sean it is important to remember that the Combined Chorus and Combined Senior are 2 separate entities and need to remain separate.
 - a. Combined Chorus
 1. Initial response from district areas seem encouraging
 2. Rooms to be made available at LDJ for groups to practice; side advantage being they might stay for the show and thus help increase revenue from LDJ
 3. Per Steve Janes the groups will not be able to sign up via CJ-20 as they are not competing as a registered chorus... Bart to discuss with Sean to form an alternate method for signing up for the event.
 4. Dan Brinkmann voiced his concerned that communication with the district choruses

will not be sufficient to notify the membership of this option; Sean explained he notifies the Chapter Leaders so they could then notify the members as to the plans.

- b. Senior Chorus Competition for Spring 2016
 1. To help promote this for the 2016 convention perhaps for the upcoming fall contest we could have a single combined Senior Chorus limit the age to 60+ to perform during one of the events
- c. Sean will add a Mixed Quartet Contest to LDJ along with the Novice Competition and encourage those groups to participate in a Mixed Quartet at the District Level during the Fall Convention
- d. Planning a Budget of \$600 per region for Learning Tracks and Music; this is based on a anticipated 100 man chorus

Motion by Sean to accept the proposed budget for a Combined Chorus Contest proposed Budget \$3000 (5- Regions @ \$600 per region) per year based on 100 men choruses. Tabled

Motion by Sean to accept the proposed budget for a Seniors Chorus Contest proposed Budget \$3000 (5- Regions @ \$600 per region) per year based on 100 men choruses. Tabled.

Discussion:

- i. Possibly reduce cost by asking the participants to purchase their own music or by singing polecats
- ii. Would we need additional risers? Per Chuck we will make sure enough risers are available

Motion Tabled until Nick and Dave can work out the budget; none opposed

G. VP-Chorus Director Development-Dave Jacobs

1. Drew Kirkman will be new director for the Sarasota chapter
2. Per Nick The Villages Chapter is discussing possibly disbanding... Nick asked that Dave check into the status of the chapter to see where they stand on this topic.

H. VP- Contest and Judging-Steve Janes

1. Steve needs Clarification of rewards for upcoming Contests. This is not being provided to the C&J Team ahead of time
 - a. Chad and Chuck to provide list prior to each contest
 - b. Action Item Created and will include updating the Governance Manual

NEW ACTION ITEM 4: Chad Bennett to Review Contest History Coordinate with Bruce and Chuck to make sure contest awards are entered into the contest manual.

Assign to: Chad Bennett

2. There is a lot of “dead time” while contest results are being calculated and would like to have some type of event to fill this time
 - a. John Spang suggests a mass sing or a Tag Teaching event to fill this space; need to find someone to lead this effort
 - b. Steve to get with Chad and Chuck to locate folks to lead these activities

NEW ACTION ITEM 5: Steve to Coordinate with Chad and Chuck to find a person to lead a Mass Sing or Tag Teaching Session to fill the time while waiting for contest results.

Assign to: Chad Bennett and Chuck Steiner

3. Is there a requirement or policy that the District Quartet Winner to be the Spring Mic

Tester?

NEW ACTION ITEM 6: Nick to check with the C&J in international to see if there is a policy that the District Quartet Winner is required to be the spring Mic tester.

4. Motion to update the Governance Manual where it states to use the Sunshine Website to register to compete in contest; the new CJ-20 System negates the need to register on the Sunshine District Website.

Motion by Roger Smeds Seconded by Chuck Steiner to Strike the requirement from the Governance Manual; Motion passes... none opposed

I. VP-- Communications and IT-Roger Smeds

1. Do we need t vote from the BOD to commence with Video Recording the LeadAc Training Videos
 - a. Per Chad no board approval necessary; just need to let them know how much room is needed during the Fall Convention and they will make sure it is available

J. VP-CSLT-John McGoff

1. Would like to see a condensed version of the Learning Videos as the longer versions might be too much to watch
 - a. Per Chad expect to see a lot more support from Head Quarters with the newly assigned Chapter Support Position as soon as the new Society Person takes the position and gets established... more to follow.

K. IPP-John Spang

1. No Further Discussion Items

L. VP-Financial Development- Assignment Currently Vacant

1. No Further Discussion Items

M. VP-Harmony Foundation-Ron Carnahan

1. No Further Discussion Items

N. Secretary-Dan Brinkmann

1. Would like to propose a system where all choruses wanting to compete need to prove they are valid in the society by reviewing the CJ-20 applications to review if the chorus has met all the requirements necessary to compete (i.e. 990 Filings, Incorporation Status. Etc.)
 - a. Nick asks what if they do not comply. What is the consequences of not being up to date?... per Dan there is nothing we can do about it

Motion by Dan Brinkmann seconded by Chad Bennett to allow the District Secretary the right to review the competing choruses Legal Status similar to that done at the International Level and encourage them to complete the require items prior to competing; Motion passes... none opposed

O. Treasurer-Dave Kannberg

1. Arne to work Harmony Exposition Budget and will make adjustments necessary to make the event less costly
 - a. Dan asked why the Society is not compensating the uncovered cost for Harmony Explosion as it has done in the past.
 1. Arne explains that Harmony Foundation allowed \$7000 this year which is the most ever... this is a predetermined amount and is not based on costs, losses, etc. There was other funds available from prior years to help offset these expenses but now these funds have been depleted so next year the camp will need to start from a zero balance but increased Tuition fee should offset additional overages incurred
2. Per Dave the District is paying the Credit Card Fees for LDJ via Event Bright and CC Fees

are being paid by the District. Should be back to the ticket purchaser. Chad fixed event bright on the spot; no further CC costs will come back to the district but we will need to eat the cost for the tickets already sold

P. BMAL-Amos Velez

1. No Further Discussion Items

Q. BMAL-Steve Jacobsen

1. Not present

V. SPECIAL COMMITTEE REPORTS

- A. No Further Discussion Items

VI. OLD BUSINESS

A. Open Action Items: Gleaned from Officer reports

1. ACTION ITEM: FRIENDS OF SUNSHINE

DATE ASSIGNED: MAY 2, 2014

Action: Further develop the Friends of Sunshine program. Report progress routinely to the board.

Assigned to: Dave Roberts

DUE Date: First progress report June 1, 2014

Status 30 August 2014: Open

Status October 2014: Open

New Suspense: March 31 2015

AUGUST 2015: REMAINS OPEN

2. ACTION ITEM: Society Training for LEADAC Instructors- John Mc Goff

DATE ASSIGNED: MAY 2, 2014

Action: Follow up on requesting society to reinitiate Society Training for LEADAC Facilitators. Standardized training as was done in the past on specific subjects would help ensure important areas are covered.

DUE Date: June 1, 2014

Status 30 August 2014: Open

Status October 2014: Open

Status: September 2015:

AUGUST 2015: REMAINS OPEN Status: Awaiting impact of new program being worked by Shannon and Rigor and also appointment of new CSLT manager at HQ.

3. ACTION ITEM: REINSTATE THE PLATEAU SYSTEM AT DISTRICT CONVENTIONS.

Action Item assigned to investigate possibility and positive ramifications to doing so. Intent is to improve attendance at conventions. (Dave Roberts).

Assigned to: To be reassigned

Reassigned 7/17/2015 to: Base Camp: Sean Stork, Steve Janes, and Steve Jacobsen

Suspense Date:

Status: OPEN: Awaiting results of Survey and analysis

4. ACTION ITEM: TIMPOOCHEE STYLE ACTIVITY FOR OTHER PARTS OF DISTRICT

Establish an "Extravaganza" similar to Timpoochee in various parts of the district. Attendees would pay for additional training and coaching. (Dave Roberts)

Assigned to: To be reassigned

Reassigned 7/17/2015 to: Base Camp: Chuck Steiner

Suspense Date:

Status: OPEN till fall convention

5. ACTION ITEM: PROGRAM ADS: Investigate how to get more ads in the programs at conventions.

Assigned to: To be reassigned

Reassigned 7/17/2015 to: Base Camp: Chuck Steiner and Bruce Checca

Suspense Date:

AUGUST 2015: REMAINS OPEN

6. **ACTION ITEM: DONOR PROGRAM:** Dave Roberts to flesh out programs to seek donors who would be willing to sponsor parts of the program and district activities.
Assigned to: Dave Roberts
Reassigned 7/17/2015 to: Chuck Steiner and Dave Roberts
AUGUST 2015: REMAINS OPEN
7. **ACTION ITEM:** Dave Roberts is assigned to work with the Convention, Events and PR VP/ Committees to determine the best forward plan. Possibly instruct the Convention Committee invite festival type chorus to perform at the next event to help build the revenue stream.
Assigned to: Dave Roberts
Reassigned 7/17/2015 to: Chuck Steiner and Bruce Checca
Suspense Date:
AUGUST 2015: NO ACTION REMAINS OPEN
8. **ACTION ITEM:** Sean Stork, Chuck Steiner, and Steve Janes are to explore the concept, time frame, and procedures to developing the concept of District Senior Choruses. Sean to chair.
Suspense Date:
Status: Open
Status: September 2015:
AUGUST 2015: REPORT RESULTS AND UPDATE AT FALL CONVENTION MEETING.
Senior Chorus Concept:
I'd suggest a senior director to lead this group. My nomination would be for Lance Lubin, though Stephen Janes has offered to take the lead on this one. He will have to pick out two contestable charts and send them out to the members (along with learning tracks) no later than the first of July.
Contestability:
Similar to the merged chorus contest, we'll have relaxed eligibility rules meaning no dual membership required. I think we can simplify the age requirement to be all members 60 years or older. If the society decides to pick this up and sets specific eligibility rules, we'll go with those.
Rehearsal:
We'll need place to rehearse the day before the contest, and probably during LDJ which should pull some attendance to that event.
Budget:
We'll need to allow for about \$600 for step-one and as much as \$3000 for the remainder to cover costs for music and learning tracks. This is based on figures of 100 men/chorus with music prices averaging \$3.50/copy plus learning track fees.

Combined Chorus Suggestions

I have gone through and sectioned out our District into 5 Regions as follows:

North:

Gainesville
Ocala
Jacksonville
Inverness
Hernando
Central Fl

South:

Everglades
Miami
Palm Beach
Naples
Sunrise
Boca Raton

Englewood
Sebring
Winter Haven
Cape Coral

East:

Daytona
Orlando
Canaveral
Winter Park
Melbourne

West:

Sun City
New Port Richey
Venice

9. **ACTION ITEM:** Greater Ceremony for convention awards, Sean Stork to institute procedures to ensure greater ceremony for presentation of ALL awards at district conventions.

Date Assigned: 23 January

Suspense Date: Spring Convention

Status: September 2015:

AUGUST 2015: REMAINS OPEN

10. **ACTION ITEM:** Sean Stork to investigate the concept of mixed quartet performances/contest for LDJ.

Assigned to: Sean Stork

Suspense Date: Spring Convention

AUGUST 2015: CLOSED

11. **ACTION ITEM:** Develop process for formulating educational context courses for LEADAC.

Assigned to: Roger Smeds

Date assigned: April 10

Due Date: Fall 2015 Convention

I am working with Shannon Elswick to develop video educational content leading ultimately to LEADAC modules for training new chapter officers.

We propose to hold 2 - 1 hour sessions on the Fall Convention weekend at which we can begin the implementation of our ideas for recording sessions for leadership training purposes. The sessions will then be made available on the District website. The two sessions will help us investigate the technical issues and lead to the development of procedures which can be used to create other specific officer training modules like President, Secretary, etc.

I had thought we discussed the concept of two such sessions at the BOD meeting at the Spring Convention, but a review of the minutes of that meeting finds that the discussion is not mentioned. Therefore, am requesting such approval if, in fact, it is necessary to proceed.

We propose to hold the first session immediately following the HOD meeting on Friday. With enough advance notice and promotion/advertising of the event we are hoping to get enough attendance to make it a viable test. We propose the first session be two 30 minute sessions on leadership topics.

We propose the second session will contain three 20-minute segments on additional leadership topics, and will be held on Saturday at a time that fits in with the overall convention schedule. Again, the session will be advertised ahead of time so people are aware of them and may attend if they wish.

The sessions will be videoed with equipment that will produce YouTube quality recordings for editing as necessary, and then posted on the website for easy access. Part of our test will be to see if 30 minutes is too long or 20 minutes too short to accomplish our purpose.

Going forward, we would propose to video record the next scheduled LEADAC sessions for the various chapter officer training sessions. The challenge for presenters will be to condense the important aspects of training into a time frame that will be compatible with a viable video training session, probably 30 or so. We will also be working on a system that will allow people taking the training to asynchronously ask questions of a presenter for clarification or more information.

AUGUST 2015: REMAINS OPEN AND IN PROGRESS

VII. NEW BUSINESS:

A. Receipt of Treasure's report:

Treasurer's report was not received at this meeting pending corrections of errors.

B. Motions Passed

1. Motion by Chuck Steiner and seconded by Chad Bennett that if LDJ continues to exist the Current District Chorus and Quartet Representatives and Top 5 Quartets be auto- invited to participate in the LDJ Events. Motion Passes; John Spang Opposed
2. Motion by Chuck Steiner and seconded by Chad Bennett. Fifty- year members of the Sunshine District and spouse/ significant other/one guest (1) will be afforded convention registrations at one-half the current charge. Motion Passes.
3. Motion by Roger Smeds Seconded by Chuck Steiner to Strike the requirement from the Governance Manual; Motion passes.
Motion is to update the Governance Manual where it states to use the Sunshine Website to register to compete in contest; the new CJ-20 System negates the need to register on the Sunshine District Website.
5. Motion by Dan Brinkmann Seconded by Chad Bennett to allow the District Secretary the right to review the competing choruses Legal Status similar to that done at the International Level and encourage them to complete the require items prior to competing; Motion passes.

C. Motions Tabled:

13. Motion by Sean to accept the proposed budget for a Combined Chorus Contest proposed Budget \$3000 (5- Regions @ \$600 per region) per year based on 100 men choruses .

Motion Tabled until Nick and Dave can work out the budget; none opposed

14. Motion by Sean to accept the proposed budget for a Seniors Chorus Contest proposed Budget \$3000 (5- Regions @ \$600 per region) per year based on 100 men choruses.

Discussion:

- 3) Possibly reduce cost by asking the participants to purchase their own music or by singing polecats
- 4) Would we need additional risers? Per Chuck we will make sure enough risers are available

Motion Tabled until Nick and Dave can work out the budget; none opposed

D. New Action Items

1. NEW ACTION ITEM 1: Setup Basecamp to include all Board Members for to seek nominations for a replacement for Dave Roberts
Assign to: Base Camp: All Board Members
Suspense: Fall Board Meeting
2. NEW ACTION ITEM 2: Contact Dave Roberts to provide a summary of the current status of items being worked by Dave Roberts

Assign to: Nick Schwob
Suspense: Fall Board Meeting

3. **NEW ACTION ITEM 3:** Update Events Manual to require choruses if possible to provide their own risers for use in the practice room; it will be the Convention Teams responsibility to make sure there is a room available for the risers to be placed.
Assign to: Chuck Steiner
Suspense: Fall Board Meeting
4. **ACTION ITEM 4:** Chad Bennett to Review Contest History Coordinate with Bruce and Chuck to make sure contest awards are entered into the contest manual.
Assign to: Chad Bennett
Suspense: Fall Board Meeting
5. **ACTION ITEM 5:** Steve to Coordinate with Chad and Chuck to find a person to lead a Mass Sing or Tag Teaching Session to fill the time while waiting for contest results.
Assign to: Chad Bennett and Chuck Steiner
Suspense: Fall Board Meeting
6. **ACTION ITEM 6:** Nick to check with the C&J in international to see if there is a policy that the District Quartet Winner is required to be the spring Mic tester.
Suspense: Fall Board Meeting

VIII. **Date of next board meeting: Fall Convention, Friday, October 9, 2015, 10:00 a.m, Cove Room, Orlando Marriott Airport Hotel**

IX. **Adjournment: Moved by Chuck Steiner Seconded by Chad Bennett. Meeting adjourned at 8:26 P.M.**

Respectfully Submitted



Sunshine District Secretary