

**MINUTES**  
**SUNSHINE DISTRICT HOUSE OF DELEGATES MEETING**  
**FALL CONVENTION APRIL 29, 2016**  
**ORLANDO MARRIOTT HOTEL, ORLANDO FLORIDA**

I. **Call to order:** President Nick Schwob called the meeting to order at 2:00pm (Orlando Marriott Hotel, Orland, FL: Capri Ballroom)

II. **Opening:** “The Old Songs” – Sean Stork

III. **Invocation-** Jim Woods

IV. **Welcome- President** Nick Schwob welcomed the Chapter President’s and Representatives; introduced the District President Don Fuson, Society District Representative Shannon Elswick and Harmony Foundation Representative Kyle Snook.

V. **Society Representatives**

1. **Don Fuson:** Don was pleased to be invited to attend this great District. Society gives thanks for all you are doing to help make the Society the great organization it is. Sunshine was the first district he ever visited as the Society Member and I am happy to be back. The Society Representatives are here for you and if your chapter has a need to remove a barrier of any type please let them know or contact your district leaders and they will be here for you.
2. **Shannon Elswick:** First Shannon echoed Don’s comments that if you need anything please come see him and he will do what he can to help resolve the issue.

**Healthy Chapter Initiative-** this is nothing new... it is what this district has been doing for many years, but we need to make sure to provide chapters the resources and tools needed to succeed. Although this has not yet been finalized at the international level there is nothing keeping the District from moving forward with the program

**International Ticket Sales-** 2016 International Registration is a little behind last years but is going well.

**Pay Attention to retention initiative-** This is a new program which focuses on the needs of the members especially for the first 12-18 months of membership. This program needs to be more formalized from the International level down to the Chapter level. Make sure the new member’s needs are being met and we ask what needs they have.

3. **Kyle Snook:** New Campaign “Every Voice Matters”- Currently there is big gap financially with all the new youth groups wanting to attend Mid Winter Convention/ Competition. There will is a new push for new members with the Ambassadors of Harmony or The Presidents council... goal for this weekend is to sign up 20 new members. This program is needed to help make up for the music programs that have been cut due to School Board funding issues; therefore is very important to the continuation of music education for students as well as music educators. Kyle left forms in the back of the room and would like

to get 4 new members from the group in this room of Delegates

**VI. Member Memoriam: Bart Van de Mark**

Bart read from a list the Sunshine brothers who have joined the Eternal Chorus and a moment of silence were celebrated to remember them.

**VII. Roll call, checking of credentials and establishing a quorum:**

Brian Wunderlin reported that a quorum has been established with 61% of members attending and 75% of district chapters represented (Section 1).

**VIII. Consent Agenda (Sections 2)**

Nick Schwob opened the floor for a motion to accept the consent agenda consisting of:

A. Minutes from Sunshine District Board of Directors Meetings of January 15, 2016 (Section 2 Part A), and Officer Written Reports (Section 2 Part B) as provided with the Agenda for this meeting.

- President-Nick Schwob
- Immediate Past President-John Spang
- Executive Vice President-Chad Bennett
- Secretary-Brian Wunderlin
- Treasurer-Dave Kannberg
- VP -Financial Development-Fran Donohoe
- VP-Events-Chuck Steiner
- VP-Chapter Development-Bart Van de Mark
- VP- Music and Performance-Sean Stork
- VP- Youth In Harmony-Arne Helbig
- VP-Chorus Director Development-Steve Jacobsen
- VP- Contest and Judging-Steve Janes
- VP- Marketing and Public Relations-Roger Smeds
- VP: Harmony Foundation-Ron Carnahan
- VP- CSLT-John McGoff
- Board Member At Large-Ralph Brown
- Board Member At Large-Ernie De La Fe

B. Approval of Minutes from last Sunshine District House of Delegates Meeting, October 09, 2015, Orlando Marriott Hotel (Section 2 Part C)

**M/S/P: Upon motion by Bruce Prince seconded Morgan Smith to accept the BOD Minutes of January 15, 2016 and Reports of Officers and Committees as distributed, and the minutes of the Sunshine District HOD meeting of October 09, 2015.**

**IX. Old Business**

There was no Old Business to discuss

**X. New Business:**

A. Parade of checks: Kyle Snook  
One check was promised to be in the mail

- B. It was requested that convention reports be published and Chad indicated he would take care of that

**XI. Open Forum:**

- Chapter Vehicle Insurance- Shannon Elswick has been tasked to verify that personal insurance converge is indeed covered under the Chapters Insurance when Chapter Activity is being conducted but not necessarily using a chapter vehicle.
- Coaches Guild- It was brought up that smaller choruses have a hard time getting the necessary help with coaching. What options are available for all chapters to get help and what criteria are used to determine the level of help available?
  - Per Sean Stork it is important to ask early so as to provide the committee enough time to locate and coordinate with a coach. Last minute requests, such as the one being mentioned are hard to fill. Chapter size does not matter nor does chapter location.
- New Conflict of Interest Policy- States Board members cannot directly profit from business being conducted by the chapter. (i.e. Charitable Contributions Report).
  - This pertains to the report to be filed with Department of Agriculture. This can be based on the District Policy. This needs to be adopted by and signed by the Board that all are in agreement and understand the policy then be filed with the state each and every year.
- Per Nick Schwob District Conventions Accommodations are set through 2018... looking to start planning 2019 and 2020. The question was asked of the membership about the location here in Orlando and there was none opposed with continuing the convention locally here.
  - The comment was made that it would be nice if the events could be catered from sources external to the Hotel. Per Nick the problem would be the hotel would start charging for the Convention rooms as well as possibly parking which would add greatly to the price of the Convention.
  - The question was asked about parking remotely from the Hotel and having transportation to the convention instead of charging for parking? Per Nick this again is all negotiated with the hotel and could effect Room Rates and such if it is changed
- The question was asked about Manpower needs and current plans for International Convention in 2018?
  - Per Nick many, many people will be needed. The International Committee was thrilled to be in Orlando and think the 2018 Convention will be a huge success.
  - Nick suggests getting reservations in early if you want to have the closest hotel to the convention building.
  - We will need 300 + Volunteers; may different jobs available, some will require more walking and activity then others.
  - Convention Center is the venue with 4 Hotels surrounding it. The Hyatt is the HQ Hotel.
  - All kinds of help are needed... please get your chapters to get involved and volunteer. There is an effort to find a way to offset the Parking for those volunteering... details are still TBD
- District Risers- Dave Kannberg brought up the need to purchase new Risers; 11 sets @ a cost of about \$15,000 before the 2018 International Convention. There could possibly be a one time only District

Chapter Assessment of \$10 per person in 2017 to help pay for these new risers. Donations will be asked for first but if not enough money is raised an assessment may be necessary.

- It was suggested to possibly borrow risers. Per Dave the logistics associated doing this is tough and rental and shipment out ways the cost of buying new ones.
- Ask district and board members to chip in a purchase a set of risers or contribute money towards the purchase.
- Some Board members have already donated and others will be sought out as time continues

**XII. Society CEO Message ( Section 3) and can also be found at**

<http://www.barbershop.org/house-of-delegates-report-spring-2016/>

Information was briefly discussed

**XIII. Adjournment:** There being no more business,

**Randy Harner moved and there was a second the meeting be adjourned. The meeting was adjourned at 3:32 p.m.**

Chad Bennet directed "Keep the Whole World Singing".

Respectfully Submitted  
Brian Wunderlin  
Sunshine District Secretary

## SECTION 1 ATTENDANCE

				Spring 2016 HOD				
✕ Box	☐	First Name	Last Name	Chapter/Office	Chapter No	Chorus Name	Office	
1		Don	Fuson	Society Pres.	INT REP			
1		Shannon	Elswick	Society Rep.	INT REP			
1		Kyle	Snook	Harmony Foundation	INT REP			
1		Dan	Brinkmann	Past Dist Pres	PERM			
1		Tim	Hanrahan	Past Dist Pres	PERM			
1		Keith	Hopkins	Past Dist Pres	PERM			
1		Gary	Fisher	Venice	P-001	Gondoliers	President	
0				Venice	P-001		Delegate	
	1				P-001			
0		Bob	Stump	Daytona	P-003	Surfside Chorus	President	
1		Tony	Fortune	Daytona	P-003		Delegate	
	1				P-003			
0				Manatee	P-004	Gulfcoast Sandpipers	President	
0				Manatee	P-004		Delegate	
	0				P-004			
0				Charlotte	P-006	Suncoast Statesmen	President	
0				Charlotte	P-006		Delegate	
	0				P-006			
1		Dave	Jacobs	Gainesville	P-007	Barbergators	Designate	
1		Robert	Tucker	Gainesville	P-007		Delegate	
	1				P-007			
0		Bill	Dubois	Pensacola	P-009	Fiesta Chorus	President	
1		Dave	Doheny	Pensacola	P-009		Delegate	
	1				P-009			
0		Scott	Salladin	Miami	P-010	Miamians	President	
1		Bruce	Checca	Miami	P-010		Delegate	
	1				P-010			
0		Joe	Marszal	Orlando	P-011	Orange Blossom	President	
1		Frank	Lasta	Orlando	P-011		Delegate	
	1				P-011			
1		Pete	Musella	Ocala	P-012	Big Sun	President	
1		Phil	Hapgood	Ocala	P-012		Delegate	

	1				P-012		
1		Frank	Kemnetz	Grtr Pinellas	P-013	Fl. Suncoast	President
1		Ford	Ross	Grtr Pinellas	P-013		Delegate
	1				P-013		
0				Sarasota	P-014	Chorus of Keys	President
0				Sarasota	P-014		Delegate
	0				P-014		
1		Dave	Roberts	Tampa	P-015	Heralds of Harmony	Designate
1		Ed	McKenzie	Tampa	P-015		Delegate
	1				P-015		
0		Rueben	Cooley	Palm Beach	P-016	Coastmen	President
1		Bruce	Prince	Palm Beach	P-016		Delegate
	1				P-016		
1		Jim	LeBleu	Gtr. Canaveral	P-017	Space Coast	Designate
1		Bill	Ross	Gtr. Canaveral	P-017		Delegate
	1				P-017		
1		Johnny	McDonald	Fort Walton	P-019	Emerald Coast	President
1		Phil	Coty	Fort Walton	P-019		Delegate
	1				P-019		
0				Palm Harbor	P-022	Crystal-Airs	President
0				Palm Harbor	P-022		Delegate
	0				P-022		
1		Gray	Poehler	Naples/Ft. Myers	P-023	Paradise Coastmen	President
1		Bob	Slade	Naples/Ft. Myers	P-023		Delegate
	1				P-023		
0		Stephen	Jacobsen	Tallahassee	P-024	Capital Chordsmen	President
1		Greg	Hilliard	Tallahassee	P-024		Delegate
	1				P-024		
1		Stan	Mansfield	Polk	P-026	Citrus Lakes	President
1		Morgan	Smith	Polk	P-026		Delegate
	1				P-026		
0		Bruce	Checca	Sunrise	P-027	Total HX	President
1		Randy	Harner	Sunrise	P-027		Delegate
	1				P-027		
0				Panama City	P-028	Gulf Tones	President
0				Panama	P-028		Delegate
	0				P-028		
1		Kurt	Harrup	Martin-St. Lucie	P-030	Mariners	President
1		Don	Miller	Martin-St. Lucie	P-030		Delegate
	1				P-030		
1		Eric	Christensen	Winter Park	P-031	Orlando	President

						Harmony	
0		Sean	Stork	Winter Park	P-031		Delegate
	1				P-031		
1		Wayne	Wollerman	Pasco County	P-032	Sounds of Sunshine	President
0		Bob	Waller	Pasco County	P-032		Delegate
	1				P-032		
0		Terry	Ezell	Jacksonville	P-034	Jax Big "O"	President
1		Don	Messler	Jacksonville	P-034		Delegate
	1				P-034		
0		Fran	Donohoe	Citrus County	P-035	Chorus Highlands	President
0		Bob	Spence	Citrus County	P-035		Delegate
	0				P-035		
1		Dave	Richards	Melbourne	P-036	Harbor City Harmonizers	Designate
1		Bob	Johnston	Melbourne	P-036		Delegate
	1				P-036		
1		Larry	Cunningham	Cape Coral	P-037	Cape Chorale	President
1		John	Pennington	Cape Coral	P-037		Delegate
	1				P-037		
0		Roy	Hayward	Englewood	P-038	Lemon Bay Chord Co	President
1		Jay	Teutenberg	Englewood	P-038		Delegate
	1				P-038		
1		Irving	Orloff	Boca Raton	P-043	Hurricane Harmon	President
0		David	Fendrick	Boca Raton	P-043		Delegate
	1				P-043		
0				Gtr Sun City	P-045	Gtr Sun City Harm	President
0				Gtr Sun City	P-045		Delegate
	0				P-045		
0		Bill	Manion	Hernando	P-047	Hernando Harm	President
1		Bob	Spence	Hernando	P-047		Delegate
	1				P-047		
0				Sebring	P-048	Heartland Harm	President
0				Sebring	P-048		Delegate
	0				P-048		
1		Larry	Robinson	Central FL	P-049	Heart of Florida	Designate
1		Scott	Werner	Central FL	P-049		Delegate
	1				P-049		
1		Larry	Horwitz	Winter Haven	P-051	Sentimental Journeymen	President
1		Dick	Snow	Winter Haven	P-051		Delegate
	1				P-051		

0				Everglades	P-052	Chorus of the Everglades	President
0				Everglades	P-052		Delegate
	0				P-052		
Total		Quorum %	% of Chapters				
46	27	61%	75%	Quorum: 30%	58	Total Representatives Present	
					27	Total Chapters	
					75%	% Chapters	
1		Nick	Schwob	DIST. PRES.			
1		Chad	Bennett	EVP	12	Chap Pres (to P-032)	
1		John	Spang	DIST. IPP	5	Chap Pres (P-034 to P-052)	
1		Brian	Wunderlin	DIST. SEC	17	Total Chap Pres	
1		Dave	Kannberg	DIST. TREAS.			
0		Pat	Haley	VP HF	16	Chap Delegates (to P-032)	
1		Ralph	Brown	BMAL	7	Chap Delegates (P-034 to P-052)	
0		Ernie	De La Fe	BMAL	23	Total Chapter Delegates	
1		Sean	Stork	VP Music & Perf			
1		Steve	Jacobsen	VP CHORUS Dir. DEV.			
0		Steve	Janes	VP C&J			
0		John	McGoff	VP CS&LT			
1		Chuck	Steiner	VP EVENTS			
1		Roger	Smeds	VP COMM & IT			
1		Bart	Van de Mark	VP MEM. DEV.			
0				VP FIN DEV			
1		Arne	Helbig	VP YMIH			
12							
Total in attendance							
58							



## SECTION 2- CONSENT AGENDA-HOD (4/29/2016)

### MINUTES OF PREVIOUS MEETINGS

#### Part A

##### SUNSHINE DISTRICT BOARD OF DIRECTORS MEETING

##### MINUTES

JANUARY 15, 2016

OCALA LEADAC

#### I. CALL TO ORDER:

The meeting was called to order by President Nick Schwob at 7:11 p.m. on January 15, 2016

#### II. OPENING:

Steve Jacobson directed the board members and guests in singing "The Old Songs"

#### III. DETERMINATION OF QUORUM

Brian Wunderlin confirmed the presence of a quorum to President Nick Schwob

##### A. The following Board Members were present

1. President- Nick Schwob
2. Immediate Past President- John Spang
3. Executive Vice President- Chad Bennett
4. Secretary- Brian Wunderlin
5. VP-Events- Chuck Steiner
6. VP-Membership Development- Bart Van de Mark
7. VP- Youth In Harmony- Arne Helbig
8. VP-Chorus Director Development- Steve Jacobsen
9. VP- Contest and Judging- Steve Janes
10. VP- Communication and IT- Roger Smeds
11. VP-Harmony Foundation- Pat Haley
12. VP- CSLT- John McGoff
13. Board Member At Large- Ralph Brown
14. Board Member At Large- Ernie De La Fe

##### B. The following Board Members were absent

1. Treasurer- Dave Kannberg
2. VP -Financial Development- Fran Donohoe
3. VP- Music and Performance- Sean Stork

#### IV. INTRODUCTION OF GUESTS/ VISITORS

Nick Schwob Introduced Installation Officer Shannon Elswick who then conducted the Installation Ceremony for the 2016 Sunshine District Board of Directors

**V. AGENDA**

**A. Additions to Agenda**

There were no additional Agenda items proposed

**B. Approval of minutes**

Motion by Chuck Steiner and Seconded by John McGoff to approve the minutes from the Board of Directors meeting dated October 9, 2015; Motion Passed; None Opposed

**C. Presidents Report**

- Nick stressed the importance of submitting a report on a timely manner prior to the board meetings.
- Nick stresses that he has only 2 years to put together a convention team for the 2018 International Convention scheduled to be held in Orlando. As it currently stands we are already a year behind where he wants to be in preparation. We are still waiting for the Las Vegas Report to use as reference for the convention. This convention will be our single biggest challenge over the next 2 years and we all need to be involved and engaged with this task. Please step up when asked to assist.
- Please feel free to call Nick if you have any questions or concerns at anytime. He would prefer you ask early instead of not and having it become a bigger issue later on because you delayed.

**D. Treasurers Report**

- Not Present; nothing to discuss

**E. Receipt of Written Reports (Section A)- Consent Item**

1. Immediate Past President- John Spang
  - The district should consider forming a VLQ at one of the future conventions to sing before the attendees; perhaps they could sing a couple of the new polecats
2. Executive Vice President- Chad Bennett
  - Not Present; nothing to discuss
3. Secretary- Brian Wunderlin
  - Brian announced that he is happy to be a part of this great board and is looking forward to an awesome year
4. VP -Financial Development- Fran Donohoe
  - Not Present; nothing to report
5. VP-Events- Chuck Steiner

**Convention**

- Convention attendance was down for the fall as was chorus and quartet participation. Hopefully the spring will be better attended on both counts
- Chuck would like to consider having paid help (by way of a room and registration paid for by the district convention team for the entire weekend) for a permanent Riser Team; this will be in lieu of allowing the Host Chapter to perform the task. This cost for this will be taken from the Host Chapter Award

but is needed because most host chapters cannot do this task due to age and/or just sheer numbers

- There was a suggestion to hire a moving company or employ a local High School to perform this task
  - a. Problem with that idea is they would not be covered under our insurance policy and could make us vulnerable to a lawsuit if someone got hurt in the process
  - b. The other problem is the times the team will be needed are not a fixed time... the team will need to remain flexible with their schedule and be "On Call" at a moments notice for use as needed
- Would like to implement a family pricing plan (see report) to increase attendance.
- 1) I was suggested we give away the empty seats to radio stations and music educators so they can see what we do at conventions which might result in positive future support from the community.
- 2) Youth Choruses Competition has been resurrected the Mid-Winter Convention... perhaps that is something we can do at the district level to increase attendance and participation.
- 3) New Rates are being negotiated for the Convention Room Rates which will include a breakfast buffet (less the Omelet Bar); this is a change in contract and will force Nick to go back to the Hotel and renegotiate the contract to make this happen (Current \$109/ night; proposed \$119/ night and will include the breakfast option). This could possibly result in increased attendance as well.

#### **Forum**

- Forum in Nashville was a good experience in that it was very informative as we were able to meet and interact with counterparts from many other districts and compare notes. In the end Sunshine District appears to be in fairly good shape
6. VP-Membership Development- Bart Van de Mark
- #### **Combined Chorus- Convention**
- Bart told us of his experience with the combined chorus in the recent fall convention. Half the men in his combined chorus had never attended a convention so this was a great thing and all involved had a great time.
  - Question was asked if the Combined Choruses could be judged... per Steve the judges were ok with the idea but the VP felt it was not a good idea; this might be reconsidered for next convention
7. VP- Music and Performance- Sean Stork
- Not Present; nothing to report
8. VP- Youth In Harmony- Arne Helbig
- Grants to Harmony Foundation will be submitted for contribution for Harmony Explosion
  - Melbourne Chapter received a 4K Grant and plan to use it to fund presenting Barbershop to local school students; will use the money to pay for guest

quartets. They have already spoken with the Local Public School Board and they are receptive to the idea.

9. VP-Chorus Director Development- Steve Jacobsen

- Steve is new to the job and plans to meet with his predecessor to pick his brain about what the job entails.
- Steve is planning to work with choruses throughout the district to make sure they understand what is required of the director and to help them if necessary to improve as a chorus

10. VP- Contest and Judging- Steve Janes

**Convention Judges**

- District costs for judges at conventions are what they are; there is really no way to reduce this cost as a way to save money at conventions.
- The Fall Convention was very lightly attended and was not good experience for the judging panel since they did not have much opportunity to coach judges in training and to help the groups improve
  - Shannon suggests that for future conventions that have a reduced attendance that we should offer coaching to the groups or quartets that are present thus giving the judges more to do and give them opportunity to train the new judge candidates
  - Another idea it to offer the coaching to all district quartets whether competing or not
- We have a good reputation treating our judges well while they are here in the Sunshine District, as a result we have many of the judging leadership wanting to attend Sunshine District Conventions.... this is good problem to have.
- Sunshine has three new candidates that will be judging with a panel in coming conventions... this will give sunshine district 7 judges.
- Sunshine District needs to recruit Contest Administrators; those interested should submit an application, no judging background is required only administrative experience.
- We as a district need to look beyond what we have always done in the past at conventions and offer mixed and combo groups the opportunity to participate in all conventions and not just LDJ or one convention or the other. This will help increase attendance at the conventions.
- Steve agrees with giving away tickets to local Schools and Music Educations as mentioned earlier as this will help allow non-barbershoppers see what it is we do as a society
  - For those groups wishing to attend all that is needed is to provide Steve the contact information for the group and he will handle rest
  - The Judges are willing to accommodate these groups
  - Per Shannon there are some judges that are not so willing to accept this new way of doing business... but the society realizes the need to change and supports the efforts of the districts to do this

11. VP- Communication and IT- Roger Smeds

- The New and improved district Website is about ready to go live
  - Possibly consider allowing other groups and organizations that are non-barbershop to advertise their events on our district calendar

- a. Concern is would this clutter our calendar? Per Roger we have ultimate control over the content can decided on an what to add or not add
    - Visual Format of the website is user adjustable and can be customized as desired by the user for desired content to be shown on the home page
    - Is this new web design going to be easily transferable to future people performing this job? Per Roger there will be some training required but it is not to difficult to learn
    - Roger would like to edit out some of the current content to reduce the excess older items on the website... per Nick Schwob Roger is authorized to delete content as Roger sees fit to remove
    - Per Nick Schwob Roger authorized to move forward with release of the new website; there were no objections from the Board
12. VP-Harmony Foundation- Pat Haley
- Will be coordinating with the new Harmony Foundation Lead and plan to reach out to choruses to raise funds for Harmony Explosion Camp. Pat's current chapter is raising money by using the Ambassadors of Song Program to raise money for Harmony Explosion by taking the 30% back to the chorus and in turn donating it to Harmony Explosion to help offset costs.
  - Pat now being on the board will be able to visit the smaller chapters and sell the program to help raise additional funding for Harmony Explosion... He will also be promoting increased participation in the Presidents Council Participation as a way to help provide additional funding for Harmony Explosion; continuation of the Presidents Council Reception at the conventions would greatly help with his efforts
  - Steve Janes wants to know if the new rep be visiting the conventions? Steve asks because he would like to invite her to attend the judges dinner as a special guest
13. VP- CSLT- John McGoff
- Preliminary indications is looking like LeadAc will result in a 15% of district chapters represented and should yield about \$2K in Net revenue; 47 Students are expected to attend vs. 50 attending in 2015.
14. Board Member At Large- Ralph Brown
- Nothing to Report
15. Board Member At Large- Ernie De La Fe
- Nothing to Report

**VI. Special Committee Reports**

- Nothing Reported

**VII. Old Business**

**A. Open Action Items: Gleaned from Officer reports**

**1. ACTION ITEM: FRIENDS OF SUNSHINE**

**DATE ASSIGNED: MAY 2, 2014**

**Action: Further develop the Friends of Sunshine program. Report progress routinely to the board.**

Assigned to: To be reassigned  
DUE Date: First progress report June 1, 2014  
Status August 2014: Open  
Status October 2014: Open  
New Suspense: March 31 2015  
Status August 2015: Remains Open  
Status January 2016: Will speak with Fran and see if this is something that wants to remain open or consider other options

2. **ACTION ITEM: Society Training for LEADAC Instructors- John Mc Goff**

DATE ASSIGNED: MAY 2, 2014

Action: Follow up on requesting society to reinstate Society Training for LEADAC Facilitators. Standardized training as was done in the past on specific subjects would help ensure important areas are covered.

DUE Date: June 1, 2014

Status August 2014: Open

Status October 2014: Open

Status August 2015: Open- **Awaiting impact of new program being worked by Shannon and Roger and also appointment of new CSLT manager at HQ.**

Status January 2016: Will remain open indefinitely

3. **ACTION ITEM: REINSTATE THE PLATEAU SYSTEM AT DISTRICT CONVENTIONS.**

Action Item assigned to investigate possibility and positive ramifications to doing so. Intent is to improve attendance at conventions. (Dave Roberts).

Reassigned 7/17/2015 to: Base Camp: Sean Stork, Steve Janes and Steve Jacobsen

Suspense Date:

Status: Open- Awaiting results of Survey and analysis

Status January 2016: Steve Jacobson to get with Shawn about Survey results and will follow up

4. **ACTION ITEM: TIMPOOCHEE STYLE ACTIVITY FOR OTHER PARTS OF DISTRICT**

Establish an "Extravaganza" similar to Timpoochee in various parts of the district. Attendees would pay for additional training and coaching. (Dave Roberts)

Reassigned 7/17/2015 to: Base Camp: Chuck Steiner

Suspense Date:

Status: OPEN till Fall Convention

Status January 2016: No Change in status

5. **ACTION ITEM: PROGRAM ADS: Investigate how to get more ads in the programs at conventions.**  
Reassigned 7/17/2015 to: Base Camp: Chuck Steiner and Bruce Checca  
Suspense Date:  
Status August 2015: Open  
Status January 2016: No Change in status
  
6. **ACTION ITEM: DONOR PROGRAM: Dave Roberts to flesh out programs to seek donors who would be willing to sponsor parts of the program and district activities.**  
Reassigned 7/17/2015 to: Chuck Steiner and Dave Roberts  
Suspense Date:  
Status August 2015: Open  
Status January 2016: **Need to modify Assignment(s) - action should be combined with Action Item #1**
  
7. **ACTION ITEM: FESTIVAL TYPE CHORUS**  
Dave Roberts is assigned to work with the Convention, Events and PR VP/ Committees to determine the best forward plan. Possibly instruct the Convention Committee invite festival type chorus to perform at the next event to help build the revenue stream.  
Reassigned 7/17/2015 to: Chuck Steiner and Bruce Checca  
Suspense Date:  
Status August 2015: Open  
Status January 2016: There is no option but to stay with the dual convention model at this time therefore this action should be closed and considered at a later date. This is because some districts that have tried this already and have since decided to revert back because logistically it is tough to do and in the end did not save money: **Item Closed**
  
8. **ACTION ITEM: DISTRICT SENIORS AND COMBINED CHORUS**  
Sean Stork, Chuck Steiner, and Steve Janes are to explore the concept, time frame, and procedures to developing the concept of District Senior Choruses. Sean to chair.  
Suspense Date:  
Status: Open  
Status August 2015: Open Report results at next meeting  
Status January 2016: Combined chorus will continue for future conventions as program is working well. Next is to consider a senior's combined chorus competition designed give seniors a chance to compete and be on stage. The idea of having a Combined Seniors Competition at the Mid Winter Convention

does at this time much Society Support... so for now this will remain a district event only. Shawn will continue to work and refine the Program.

9. **ACTION ITEM: Greater Ceremony for convention awards**

Sean Stork to institute procedures to ensure greater ceremony for presentation of ALL awards at district conventions.

Date Assigned: 23 January

Suspense Date: Spring Convention

Status: August 2015: Open

Status January 2016: No change in status

10. **ACTION ITEM: LEADAC VIDEO COURSES**

Develop process for formulating educational context courses for LEADAC.

Assigned to: Roger Smeds

Date assigned: April 10

Due Date: Fall 2015 Convention

Status: August 2015: Open In Process

Status January 2016: No Change in status

B. **Motions Tabled:**

1. **Motion by Sean to accept the proposed budget for a Combined Chorus Contest proposed Budget \$3000 (5- Regions @ \$600 per region) per year based on 100 men choruses.**

Motion Tabled until Nick and Dave can work out the budget; none opposed

2. **Motion by Sean to accept the proposed budget for a Seniors Chorus Contest proposed Budget \$3000 (5- Regions @ \$600 per region) per year based on 100 men choruses.**

Discussion:

- Possibly reduce cost by asking the participants to purchase their own music or by singing polecats
- Would we need additional risers? Per Chuck we will make sure enough risers are available

Motion Tabled until Nick and Dave can work out the budget; none opposed

VIII. **NEW BUSINESS AND MOTIONS:**

A. **Appointments**

B. **Motions**

1. **Motion by Chuck Steiner to price out a "Family Plan" for Spring and Fall Conventions. Suggested price would be \$125 which would cover two adults and unlimited children under the age of 15 (all must share the same home address and last name).**



Discussion:

The thinking is this would hopefully encourage families with multiple children to attend and enjoy our conventions that may not have otherwise come due to event pricing per person; this could put more “butts in seats” and possibly increase youth participation in our audience.

Motion Seconded; No additional Discussion

**Motion Passes- None opposed**

- 2. Motion by Dave Kannberg that Dave Kannberg, John McGoff, David Riches, Arne Helbig, Byron Poore, Jerry Johnson, Pat Haley and Fran Donohoe be listed as people who will handle money for the district for 2016 for bonding.**

Motion Seconded by Bart Van De Mark; No additional Discussion

**Motion Passes- None opposed**

**C. New Action Items**

1. Convention Revenue s. Expenditures Trending- Nick Schwob
  1. Trending will continue until something is changed to fix the problem; no further action is required
2. Harmony Explosion Camp fundraising- Arne Helbig
  - Covered under prior discussion; no further action required
3. Most improved Quartet award for the District Quartet contest- Steve Janes
  - This would encourage the quartets to stay together for future conventions.
  - Would be the same criteria as Chorus Most improved Chorus except it would be the opposite convention
  -
4. Provide the DRCJ with a list of awards for both the Spring and Fall Conventions- Steve Janes
  1. This is necessary to schedule when awards are to be granted and coordinate in the program prior to the convention
  2. Does not know how to fix it other than get it from Sean Stork
  3. Needs a list from Chad, Bart and others as they are the most familiar with the awards.

Motion by Bart Van De Mark Seconded by Brian Wunderlin to allow 50 year recognition to be awarded at the Chapter Level and not at the convention.

Approved... none opposed

**IX. Date of next board meeting:**

Spring Convention, April 29, 2016, Orlando Airport Marriott, Orlando FL at 10:00 am.

April 30th will officially be known as Dan Brinkmann day and will be announced during the Spring Convention

**X. Adjournment 10:09**

Motion to Adjourn; Pat Haley and Seconded by Chuck Steiner... none opposed

**XI. " Keep the Whole World Singing"- Sean Stork**

Respectfully Submitted

Brian Wunderlin

Sunshine District Secretary

## SECTION 2- Part B

### OFFICER REPORTS FROM JAN 15, 2016 BOD MEETING

#### **PRESIDENT, NICK SCHWOB**

##### **Board Reports:**

Gentlemen, in looking over the last BOD Meeting minutes, there are no Action Items assigned to me for follow-up. However, I do have some concerns as we start another year. I will address these below. On a positive note though, in looking over the Board for 2016, I am extremely pleased that we have managed to fill the open slots with some great talent and I am confident that the Team as it stands now in Sunshine, will work together for the common goal. I welcome you all!

I would be remiss if I didn't thank Dan Brinkmann for all of the years that he has put into the Sunshine District Board as our Secretary. He has been my mentor and advisor and proofreader of all the reports that I try to write. He has earned the respect of his peers ten times over as evidenced by being a leader of men at the Society and District level and his never ending devotion to his Chapter.

##### **Board Action:**

PLANNING ISSUES: As indicated above, there are a couple of concerns. There have been a couple of files that I have downloaded into Basecamp under SUN Board of Directors (Call for Reports). Included in the reports are the figures from previous years and there is a disturbing trend gentlemen. If we don't reverse the figures for Fall Convention, it's not going to take too long before "assessments to the Chapters" come up again. We have managed to not do this for quite a while and I would really hate to start now. This is not just the Events Team problem, it's all of ours. I'm sure, as I look over the Board for 2016, this Board will be able to accomplish the task of putting us on the positive side of the page for both the Spring and Fall Conventions.

Airport Marriott - Orlando - Spring - 2015

<u>REVENUE</u>		<u>Actual</u>
Registrations - Net (Eventbrite & PayPal)		\$22,487.17
Flash Drive Income		140.00
Tickets Pre-Sale		1,376.00
Marketplace		2,121.50
Program Ads		551.00
Afterglow Donations		1,600.00
Refunds		96.94
Lanyard Sales		147.00
Door Credit Card Registrations		1,460.00
<b>SUB-TOTAL</b>		<b>\$29,979.61</b>
<b>Grants</b>		<b>0.00</b>
<b>TOTAL REVENUE</b>		<b>\$29,979.61</b>
<u>EXPENSES</u>		
<u>No Venue Costs</u>		
<u>SDAQC - None (Fall Convention Only)</u>		50.00
<u>Marketplace</u>		
BHS Billing - Cost of Goods Sold	1,454.85	
Merchages Shipped Back	60.00	
Start Up Funds	328.00	
Meals/Display Racks For Tiki Hut	129.57	
<b>Total</b>	<b>1,972.42</b>	<b>1,972.42</b>
<u>Production Costs</u>		
<u>Audio/Video</u>		
Kevin Miles	Consulting/Labor	1,041.10
	Flash Drives/Supplys	0.00
	Flash Drives	
	Mileage/Tolls	
Kevin Miles		
	Staging Rental/Drapes - PSAV	4,018.00
	Lighting/Sound Rental - Arts & Sounds, Orlando	
	Radio One - Motorola Radios - Motorola CP185 - 10	2,388.40
	Camara Rental	50.00
	Misc. Supply's	238.00
	Shipping	
	Cable Rental	
	Trailer Rental	
<u>Riser Transportation</u>		
Labor Costs	#1 - Jax - Howdy Russell	
	#2 - Tampa	
Truck Rental Tampa/District Risers	Bryan Hevel	554.28
Mileage/Tolls/Fuel	Bryan Hevel	150.00

Airport Marriott - Orlando - Spring - 2015

<u>Awards - Ron Bower</u>	Trophies/Engraving/ Ribbons	1,223.40
<u>BOTY Reception - Nick &amp; Chad</u>		212.15
<u>Committee</u>		
<u>Travel</u>		
Mileage/Tolls		
Airport Runs - Hotel Furnished	None	
<u>Supplies</u>		
Registration Supplies	T. Fortune	703.49
	GG Tauber-Regis Supplys	0.00
Dan Proctor	Programs	242.62
	C. Bennett	
Printer toner & paper		241.97
	T. Fortune	
<u>Hospitality - BEO's - Marriott</u>		
President's Rec.	1,187.55	
Youth Pizza Party	0.00	
Ladies Hospitality Room - Belle Isle	0.00	
Continental Breakfast - Regis. Desk	0.00	
Judge's Dinner	0.00	
	Sub-Total	0.00
	Discount	0.00
	1,187.55	1,187.55
<u>Afterglow - Capri</u>	1,863.00	1,863.00
<u>Hotel - Orlando Airport Marriott</u>		
Convention Team Rooms		1,287.00
Judge's Hotel Rooms/Sat Meal		2,071.32
Hall of Fame Meeting - Sunday		0.00
Ladies Hospitality		0.00
Ice Coolers		10.56
Baggage Handling		80.00
<u>Meals</u>		
(Parking & Meals)	VP Events	117.27
	Convention Chair	271.50
<u>Judges</u>		
Dinner	14	0.00
CJ-22	Eight	
Meals		1,873.20
(Transportation)		0.00

Airport Marriott - Orlando - Spring - 2015

Judge's Hospitality Rm	Steve Janes	211.13
Airfare/Valhalla	Seven	2,761.20
Dave Kannberg/Jack Cronkwright	Judge's Break Room	
Judges Expenses	8 Judges	0.00
Judge's & Crew Lunch (17 People)		
<u>Total</u>	\$0.00	
<u>Comp Registrations</u>		
Student - HD Chorus & College Qt.		
50 Year Members		
Committee/Judges/VIP's		
<u>Total</u>		
<u>Misc. Costs</u>	Returned Checks (1)	96.94
	Refund Registration	48.47
<u>Host Chapters</u>		
	Melborne Chapter	1,500.00
<u>Host Chapter Room Charges/Expenses</u>		0.00
<u>Total Expenses</u>		\$26,414.97
<u>Profit</u>		\$3,564.64
<b>Venue Expenses - 0</b>		
<b>Marketplace - \$1,085.15</b>	Judge's Expenses - \$6,916.85	
<b>Kevin Miles Expenses - \$1,041.10</b>	Kevin Miles - Direct Billed - \$6,694.40	
<b>Orlando Airport Marriott - \$3,050.55</b>	<b>BEO's - Orlando Airport Marriott - Rooms - \$3,358.32</b>	
<u>Note:</u>		
<b>Spring - 2014</b>		
	<b>Income</b>	\$30,199.79
	<b>Expenses</b>	\$23,837.01
	<b>Profit</b>	\$6,362.78
<b>Spring - 2013</b>		
	<b>Income</b>	\$24,360.13
	<b>Expenses</b>	\$26,580.15

Airport Marriott - Orlando - Spring - 2015

	Profit	-\$2,220.02
Spring - 2012		
	Income	\$33,398.80
	Expenses	\$24,656.08
	Profit	\$8,742.72
Spring - 2011		
	Income	\$38,460.00
	Expenses	\$17,235.60
	Profit	\$21,224.40
Spring - 2010		
	Income	\$29,060.60
	Expenses	\$18,987.89
	Profit	\$10,072.71
Spring - 2009		
	Income	\$37,590.94
	Expenses	\$30,271.69
	Profit	\$7,319.25
Registrations Net -		
	PayPal	\$5,204.05
	Acteva	\$5,695.37
	Tony's Deposites	<u>\$6,330.00</u>
		\$17,229.42
	Balance Owed From Acteva	<u>\$15,065.27</u>
	Paid on Acct. 6/10/13	<u>\$1,671.66</u>
	Adj. Balance Due	<u>\$13,393.64</u>
	Paid on Acct. 12/23/13	<u>\$250.00</u>
	Adj. Balance Due	<u>\$13,143.64</u>
	Paid on Acct. - as of 9/5/2014	<u>\$1,000.00</u>
		<u>\$12,143.64</u>
Revised -		

**Fall Convention - 2015  
Airport Marriott - Orlando**

<u>REVENUE</u>	<u>Actual</u>
Registrations - Net - Eventbrite	\$14,016.04
Flash Drive Income	100.00
Tickets Pre-Sale/On-Site - Tony	1,784.46
Program Ads	525.00
Marketplace	2,710.07
After-Glow Income	200.00
Refunds	
Reimbursements - Judges Spouses Dinner	60.00
SUB-TOTAL	
Grants	
<b><u>TOTAL REVENUE</u></b>	<b>\$19,395.57</b>

EXPENSES

Production Costs

Audio/Video		
Kevin Miles	(Equipment Rental/ Flash Drives, Etc.)	201.04
(3) 10pk 8gb Flash Drives	Labor/Mileage	
	Kevin Miles	1,033.60
Windfall Recording		
Lens Pal - Blackmagic Camera		250.00
Rental of Second Camara - Matt Miles		
100' HDMI Cable		
PSAV - Staging & Drapes		4,018.00
Arts & Sounds - Audio & Lighting		2,318.15
(\$983 Audio/Lighting - \$722 Insurance Kevins Bill)		
Radio One (10 radios w/headsets/chger)		
<b>Total Production Costs</b>	<b>\$7,820.79</b>	

Riser Transportation

Labor Costs	#1 - Jacksonville	
	#2 - Tampa	
Trailer Rental in Orlando/District Risers	B. Hevel	117.64
Mileage/Tolls	B. Hevel	

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**Fall Convention - 2015  
Airport Marriott - Orlando**

**MARKET PLACE**

Cost of Goods - BHS		1,647.89	
UPS Charge-Shipping Fee Marriott		60.00	
Scott Salladin - Meals/Shipping fee		76.89	
Starting Bank		328.00	
Lanyards with Badge Holders		<u>270.00</u>	
<b>Total Marketplace Expenses</b>		<b>\$2,382.78</b>	<b>\$2,382.78</b>

**AWARDS**

Trophies/Engraving	Sean Stork	838.20
District Champion Pins	Alex Ruben	87.36

**COVENTION COMMITTEE**

Travel/Mileage	Chuck Steiner	97.50
	Bruce Checca	298.28

**SUPPLYS**

Names Badge Supplys	T. Fortune	149.29
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**PROGRAMS**

DPM of Fla	188.22
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**Hospitality**

President's Rec.  
After-Glow (2 Bars)

**HOTEL**

Convention Team - Rooms	1,692.78
Catering	1,760.00
Service Charge/Tax	
President's Council	

**JUDGES**

CJ-22/per diem	Eight	
Judge's Rooms/Sat Lunch & Dinner (Transportation)		1,198.73 29.00
Judge's Hospitality Rm	D Kannberg	2,408.00
Airfare/Valhalla		3,193.10
Hospitality Room - Hotel	D Kannberg	756.50
Judges Lounge Supply's		293.79

**Total Judge's Expenses                    \$7,879.12**

**Fall Convention - 2015  
Airport Marriott - Orlando**

Comp Registrations		
MISC. COSTS		
Host Chapters	Winter Haven Chapter	750.00
	Sebring Chapter	750.00
<b><u>TOTAL EXPENSES</u></b>		<b>\$24,811.96</b>
<b><u>PROFIT/LOSS</u></b>		<b>-\$5,415.69</b>
Airport Marriott		\$8,037.94
Revised - - Final -		
2014 - Fall Convention	Income	\$26,239.00
	Expenses	<u>\$28,557.92</u>
	Profit/Loss	<b>-\$2,318.92</b>
2013 - Fall Convention	Income	\$23,007.89
	Expenses	<u>\$24,909.14</u>
	Profit/Loss	<b>-\$1,901.25</b>

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**Old Action Items:**           None

**New Action Items:**           None

**Open Letter to the Board of Directors – 2016**

## **XIV. DP Sunshine District Plans for 2016 Letter to BOD**

Back on February 24<sup>th</sup>, 2010, Bill Billings and I met with the Society Representatives for International Conventions (Dusty Schleier – Convention Manager, Rick Spencer – Director of Operations, Doug Maddox – Production Coordinator and John Schneider – Special Asst. to the CEO) to look at the possibility of bringing the International to Orlando, either in 2014, 2018 or 2019. We spent two days looking at the Hotel properties that we might use along with the venue and when we concluded, it was decided by the Society Reps that Orlando would work out very well. However, there was one stipulation, that Sunshine District Host it and that Bill and I would Chair the Convention. In a weak moment, we said that we would. At a later date, it was decided by the Society that we would get the International in 2018. As Paul Harvey used to say” now you know the rest of the story”.

I’m telling you this so that you can understand my position for this year. Bill and I have to put together a Convention for approximately 6,000+ attendees. We’re going to need roughly 350+ volunteers to cover most of the areas. In talking with the guys that handled Toronto and Pittsburg, it took the better part of 2 – 3 years to line up everything. Since this is so big, I know that we will be able to count on our Events Team and every member of the Board to assist in any way possible, just like you have for the Mid-Winters that we have done. The first “Kick Off Meeting” with the Society is tentatively scheduled for February 24<sup>th</sup>, 2016. Ironic isn’t it!!

I will be keeping a low profile in the District this next year, allowing Bill and I to channel our efforts and devote the time necessary to get things rolling. I will be there, as always to assist you in any way possible, but I am letting you guys run the District on a daily basis. For the most part, you do this already so it isn’t a drastic change. The Board that we currently have is one of the best that Sunshine as ever put together. Our Events team is fantastic as evidenced in New Orleans for the past Mid-Winter. This was the first time that the Society Convention people have asked people from out of District to run an event in another District and the comment made by him was “if we have to get assistance from another Districts Events team, there was no question who we would ask”. I know you’ll make me proud!!

Therefore, the only thing that I ask is that you take the steps necessary to solve any problems that come along but don’t leave me in a position to be blindsided by anything. Chad and Chuck will be your “turn to” people should you ever need immediate help with anything, just copy me should they be unavailable for any reason. If you have any questions or concerns, we’re meeting shortly in Ocala for our January BOD meeting; I’d be more than happy to discuss this further.

Thanks guys, I appreciate your understanding.....

Nick

**IMMEDIATE PAST PRESIDENT, JOHN SPANG**

**No Report**

**EXECUTIVE VICE PRESIDENT, CHAD BENNETT**

**No Report**

**SECRETARY, BRIAN WUNDERLIN**

**No Report**

**TREASURER, DAVE KANNBERG**

**See Report Below**

**VICE PRESIDENT-FINANCIAL DEVELOPMENT, FRAN DONOHOE**

**No Report**

**VICE PRESIDENT-EVENTS, CHUCK STEINER**

- 1) Nick, Chad, Sean, and I attended a BHS Leadership Forum in Nashville in late Fall. Events and M&PVP's were included along with DP's and EVP's. Apparently this was a change from years past as only DP's and EVP's attended...and it was well worth it. To be able to sit down with other Events folks from every BHS District was eye-opening.

SUN is looked at as a leader in the Events arena. Both Nick and Chad have set us up as a catalyst that many other Districts look to see how we do things. Hotel/property contracts, event pricing and general flow of competitions were all things that other Districts were very interested in. We supplied them with our contracts (which seems like a small thing, but it's not; everything is driven from those contracts and when we are able to use our language, it gives us greater leverage. This is something lacking in many other Districts).

SUN Convention attendance is down compared to other comparable-size Districts. Even though we are priced *significantly lower* than the vast majority (and that includes hotel room costs), our Membership simply are not finding their way to our Conventions at a level that reflects our size. Our demographic makeup is a large part of this as we have many seniors on fixed incomes. We don't offer "family pricing". Our food options at our Conventions have been limited to the hotel and expensive. Fixes are in the works for the family pricing schedule and affordable/inclusive food. Our so-called "large-geography" is not a valid argument anymore. Our District is one state: Florida. Only Illinois and Pioneer (Michigan) are one state districts. The Evergreen and LOL folks audibly laughed at the thought that 2 hours was an unacceptable drive for some of our members!

[http://qced.org/pdfs/BHS\\_districtmap.pdf#](http://qced.org/pdfs/BHS_districtmap.pdf#)

- 2) For Spring Convention, Tampa is sitting out. They will return in Fall. For Spring 2016, we *should* be getting other choruses competing that were not with us in Fall 2015. Spring chorus numbers should be drastically higher than Fall 2015.
- 3) The Music/Performance Team and Events Team successfully launched the Combined Chorus Competition in Fall, and approximately 65 men attended Convention and sang with their regional combined group. These are men who may not have had the opportunity to sing on stage at all.

Kudos to Sean Stork for overseeing and implementing this fun venture! We will look to continue and expand the Combined Chorus Competition this Spring, as well as add a Seniors Chorus Competition. The Seniors Chorus winner will earn the right to represent SUN at Mid-Winter. Many Districts are doing this exact same thing and it is really growing in popularity.

Board Actions:

**Motion to price out a “Family Plan” for Spring and Fall Conventions. Suggested price would be \$125 which would cover two adults and unlimited children under the age of 15 (all must share the same home address and last name).**

This would encourage families with multiple children to attend and enjoy our conventions that may not have otherwise come due to event pricing per person; it could put more “butts in seats”; it could get more youth in our audience.

Business still in progress:

- 1) Still exploring combining all District and International Prelim contests into one convention, making the other convention more of a training/performance/festival (no competition, no judges).
- 2) Awaiting input from Convention Chairman Bruce Checca to form a **Riser Team** for the District to handle all manual labor *before, at, and after* conventions. Exploring financial options including picking up housing for the 4-6 man team. This duty would then be removed from Host Chapters (as it has proven it cannot be completed by the Host Chapters at an acceptable, sustainable level).

#### **VICE PRESIDENT-MEMBERSHIP DEVELOPMENT, BART VAN DE MARK**

#### **BOARD REPORTS (Accomplishments, completed projects, etc.):**

14 members of The Palm Beach County, Boca Raton and Martin/ St. Lucie Chapters participated as a chorus at the Fall convention. We never sang all together until on stage. We practiced four times before the convention 45 minutes each time. 6 of the singers never competed before, five had never been to a convention. We sang off the risers like a VLQ, which I guess we really were. No director in front. We basically sang for the fun of it to the audience. We had learning tracks for both songs and obviously used them. We enjoyed and learned much from the reviews we got from the judges who had not heard those arrangements before. It was fun. And I got a lot of compliments from people in the audience, mostly women, by the way. I'd like to do it some more. We'll see.

#### **PLANNING ISSUES and Additional comments:**

Here is something my chapter is planning that kinda has to do with a number of things pertaining to the future. Probably more than I realize. I'd be glad to discuss the ones I'm thinking about with anyone. One of them is to directly or indirectly improve interest and participation in our conventions, along the lines Steve Janes is talking about.

Invitees include all BHS chapters 2 hours or less away, two ladies barbershop groups in the area, a few ex-Mariners too busy to meet every week on Tuesday evening, a mixed a capella jazz ensemble, some ladies I've sung with, a church choir, and the Treasure Coast Community

Singers. And now, Gentlemen, the SUN BOD.

*"On Saturday, January 23, 2016, the Martin/ St.Lucie Mariners will host the first Treasure*

*Coast A Capella Fest which we plan (and hope) will be a monthly gathering of people interested in singing a capella in small groups from 10AM until 3PM. Lunch and water will be provided. No charge.*

*It will be held on the second floor of the North Stuart Baptist Church Education Building where there are seven rooms and many crannies. 1950 NW Federal Hwy, Stuart, FL 34994*

*Ladies welcome. Listeners welcome. Any age. (BHS Membership not required.)*

*There will be no risers, no director standing in front, no rules (at least to start with).*

*If you are looking for other people with whom to sing in a quartet or very large quartet or ensemble, this could well be the place to find them.*

*Oh yeah, name badges would be good. If you have your own, please wear it. Otherwise we'll have paper ones we'll use.*

*Bring your own music to share if you'd like. Any music.*

*We'll have some mixed a capella songs on paper.*

*If you want to sing tags, you'll be in the right place.*

*If you want to teach tags, please do.*

*If you want to write tags, we'll help. We'll have Finale to record them and print them.*

*We'll have tags on paper if needed.*

*(BTW, "tags" might be described as "codas" or "very short songs".)*

*Woodshedding will be encouraged.*

*If possible, in order to plan lunch, we'd like to have some idea how many will likely be there by Friday, January 22. Just e-mail me.*

*Please feel free to invite whomever you'd wish."*

**VICE PRESIDENT-MUSIC AND PERFORMANCE, SEAN STORK**

**No Report**

## **VICE PRESIDENT-YOUTH IN HARMONY, ARNE HELBIG**

### **BOARD REPORT:**

Six very successful youth related events were held in the fall of 2015 including five Youth Harmony Workshops and one Youth Camp. Approximately 1,150 students and teachers attended these six events. Special thanks go out to the following coordinators: Citrus County (Bob Spence), Hillsborough County (Arne Helbig), Palm Beach County (Shoshana Davidowitz), Duval County (Dave Parker and Charlie Young), Highlands County (Stirling Snyder) and Camp Timpooshee (Phil Coty). Will Rodriguez, Mitch Greenberg and Tony DeRosa served as the guy's clinicians sharing their amazing talents. Signature, Orlando Exchange and members of Hot Shots were the outstanding teaching quartets for these events.

BHS has changed the Harmony Foundation Grant process. Since the majority of our events are held later in the year the 2016 grant applications, including HX Camp, will be completed in the spring. Melbourne held a successful workshop last year in the spring so they are completing their grant application now for their spring workshop.

All 2015 Harmony Foundation/BHS grant reimbursement money has been received.

**BOARD ACTIONS:** It's time to start thinking about Harmony Explosion Camp fundraising. Please ask your chapters to set aside funds for this very worthwhile event.

**PLANNING ISSUES:** Much later than usual, the contract for Harmony Explosion Camp 2016 has been received. It will be reviewed and hopefully signed very soon. The camp will once again be held on the campus of the Florida Institute of Technology in Melbourne, FL June 16<sup>th</sup> – 19th. Tony DeRosa and Debbie Cleveland have agreed to be the main clinicians.

### **ADDITIONAL COMMENTS:**

## **VICE PRESIDENT-CHORUS DIRECTOR DEVELOPMENT, STEVE JACOBSEN**

Reporting as Member at Large

December, 2015

We had three articles about chapter activities in Sunshine published in the Harmonizer on the Storytellers page in 2015.

We worked with Sean Stork on the regional chorus concept, liaising with the panhandle chapters to pull that chorus together, with excellent results. Three of the four panhandle choruses contributed chorus members, and it was the largest of the regional choruses that participated in the fall contest. That chorus would have won the competition, but for an unfortunate song selection.

Respectfully submitted,

Steve Jacobsen

## **VICE PRESIDENT-CONTEST AND JUDGING, STEVE JANES**

### **BOARD REPORTS (Accomplishments, completed projects, action items etc.)**

We completed a very difficult contest cycle this year with a Fall Convention that left everyone hoping it was an aberration due to Sweet Adeline's International. Attendance was down, quartet and Chorus participation was down and expenses remained the same or even slightly more.

It is now evident that air fares are not going to decrease even with fuel prices plunging and the new normal for eight judges is about \$3000 per contest give or take a couple thousand dollars depending on where there are coming from. Although I keep asking for east coast judges, the reality is that my requests can't always happen AND sometimes the east coast fares are as much or more than the west coast fares. The only saving is the west coast judges usually cost us another night at the hotel because of travel times. Add in meals while traveling and meals while in Orlando plus hotel rooms and we are looking at over \$7000 for a single contest. Although we have tried to contain costs (even with some significant donations of food/supplies), the reality is the judging panel costs are still a big expense.

This year we will have 7 judges going to school in July – David Mills (the new C&J Chairman for 2016/2017), Steve Jamison, George Gipp, Steve Janes, Paul Agnew, James Kastler and Alex Rubin. Although this will burden the District with a big expense, it should provide a huge payback in terms of qualified District coaching availability and the availability to judge some of our District contests to help lower some of our costs. Although the C&J category specialists try to honor each judges preference, they are aware of high travel expenses and will try to place a judge locally, if possible. It is my hope that we will see some of this in the future since we will have at least five that could be available (with Alex directing a competing chorus and I as DRCJ, we will never be available to judge a District contest).

The panel for our Spring Convention has been selected and we will have quite a few dignitaries with us. Don Fuson is the Current BHS President and with his brother Warren, will be our Contest Administrators. Clay Hine (arranger extraordinary and arranger of Main Street's new hit "Those were the Good old Days 20 years from Now") plus Kevin Keller, C&J Chairman for the past 4 years as our Music Judges. Jim Bagby (gold medal baritone with Rural Route 4) and Barry Towner, (incoming Presentation Category Specialist) as our Presentation Judges and Brandon Guyton (Gold medalist baritone of Four Voices and Crossroads) and Tim Marron as our Singing Judges. It will up to me to step up and make this a special time for all the Judges. Hopefully, some will be able to bring their wives/family and enjoy all that Orlando has to offer.

All of us need to step up and begin to encourage ALL our choruses and Quartets to attend and participate in the Spring Convention. There are so many ways to participate and we need to stop letting "We have that somewhere else" or "we have never done that" get in the way of having a wonderful convention. Groups should be able to participate as many times a year as we have Conventions! We need to make the Spring Convention available to EVERYBODY, Mixed Quartets, Seniors Chorus, Combined Choruses and whatever groups want to come. If a local High School group wants to come – great! Where else can you get such great coaching/feedback? They don't have to compete against



anyone, just come and entertain and get some feedback. Get out of the “It has to be this way” syndrome.

Although the awards ceremony went better this Fall than previous Conventions, I am still waiting for a full listing and timing of awards for both the Spring and Fall Conventions. It really causes me triple anxiety when I have to go chasing after someone to find out what will happen when. This list has been promised to me for over two years and I am still waiting. I have to enter awards into the CJ-20 system so that I can have Choruses/Quartets sign up for eligibility and I am responsible for letting the CA’s know what awards are to be made so they can set their systems (ahead of time) to produce the correct results. This has to be an action item immediately!

We have had issues with late registrations for years but the Fall Convention took the proverbial cake. I was making changes Friday morning of the Convention as to eval schedules and who would be competing when. This just has to stop. We have a 30 day cutoff so that we have time to follow up with all the info and make realistic accommodations for all competitors. I have been forced to make allowances since if I had abided by the cutoff dates, we would only have had 4 quartets for the Fall Convention and 9 for the previous Spring. Somehow, we have to do better ourselves in communicating AND we have to convince our general population that they MUST abide by the cutoff date (April 1<sup>st</sup> for Spring 2016 and this is not April Fools!!)!

I would like the Board to consider a Most Improved Quartet award for the Quartet District contest (Fall of 2016). Virtually all Districts have a most improved award as it is hoped it might encourage quartets to stay together and give another possible award/reward other than winning a ribbon/medal.

If you got this far, thanks for reading!

**ACTION ITEM STATUS:**

None

**BOARD ACTIONS:**

Consider a most improved Quartet award for the District Quartet contest. This award would be to the quartet who makes the most improvement (in points) from one District Quartet contest to the next (Fall to Fall).

Provide the DRCJ with a list of awards for both the Spring and Fall Conventions and the timing for these awards so planning for score sheet notes and announcements can be made prior to a Convention.

**MOTIONS: Motions submitted have been moved to New Business:**

None

**OTHER ACTIONS:**

None

**PLANNING ISSUES:**

Have to worry about plans for school this summer

**ADDITIONAL COMMENTS:**

None

**VICE PRESIDENT-COMMUNICATIONS AND INFORMATION TECHNOLOGY, ROGER SMEDS**

**BOARD REPORTS (Accomplishments, completed projects, etc.):**

Continued work on keeping district aware of upcoming events (Fall Convention, Leadership sessions etc.) via Constant Contact emails, Twitter, Facebook, etc.

Produced two leadership sessions at Fall Convention, one on Friday following the

HOD meeting, and one on Saturday afternoon at 2:00 pm. These sessions provided learning about producing online content to be made available to chapter officers, chapters, members, etc. The process continues to be refined and more content will be produced during the LeadAC sessions on January 16-17, 2016 in Ocala.

I was asked by President Nick and VP of Events Chuck, to modernize and update the design of our District Website. This effort is in progress. It is not a small undertaking, but I hope to have at least a prototype available to view and comment on at the January BOD meeting.

**ACTION ITEM STATUS:**

Develop process for formulating educational context courses for LEADAC.

Open and In Progress.....

**BOARD ACTIONS (Including motions):**

None

**PLANNING ISSUES:**

**ADDITIONAL COMMENTS:**

**SIGNED:** Roger

**VICE PRESIDENT-HARMONY FOUNDATION, RON CARNAHAN**

1. Responsibilities:
  - a. Coordinate with Harmony Foundation to increase participation in the Donor Choice programs.
  - b. Coordinate the Presidents Council receptions at district conventions.
2. Accountability: With Harmony Foundation encourage President Council members to provide Harmony Explosion funding to the district through the donors choice option.
3. Plans: I plan to visit all the smaller chapters in the district. I hope to increase our participation in donor choice programs by at least 10 percent. I will urge Harmony Foundation to visit the larger chapters during the year. These visits will continue until all chapters have been reached.
4. Resources: No funds will be needed for chapter visits. Presidents Council reception costs should be less than \$250.
5. Succession Planning; I will work with Harmony Foundation to find a replacement when that time comes.

**VICE PRESIDENT-CSLT, JOHN MCGOFF**

**No Report**

**BOARD MEMBER AT LARGE, RALPH BROWN**

**No Report**

**BOARD MEMBER AT LARGE, ERNIE DE FA FE**

**No Report**

## SECTION 2- Part C

### MINUTES OF PREVIOUS HOD MEETING

#### MINUTES

#### SUNSHINE DISTRICT HOUSE OF DELEGATES MEETING FALL CONVENTION, OCTOBER 9, 2015 ORLANDO MARRIOTT HOTEL, ORLANDO FLORIDA

**XV. Call to order:** President Nick Schwob called the meeting to order at 2:10 p.m. (Orlando Marriott Hotel, Orland, FL: Capri Ballroom)

**XVI. Opening: "The Old Songs"** – Sean Stork

**XVII. Invocation-** Ron Carnahan

**XVIII. Welcome-** President Nick Schwob welcomed the Chapter President's and representatives; introduced the District Board of Directors; Shannon Elswick, Society Representative and Ryan Killeen, Harmony Foundation Representative.

**XIX. Member Memoriam: Ron Carnahan**

Ron read from a list the Sunshine brothers who have joined the Eternal Chorus and a moment of silence were celebrated to remember them.

**XX. Society Representatives**

**A. Barbershop Harmony Society Representative: Shannon Elswick:**

Shannon mentioned various programs that were available to members including the expansion of courses that are available from Harmony University and that more courses will be available via non resident status. Encouraged all members to visit the very informative topics that are contained in the Society CEO Message: <http://www.barbershop.org/fall-2015-hod/>

**B. Barbershop Harmony Foundation Representative: Ryan Killeen:**

Ryan gave a synopsis of the Tate of the Foundation and noted the foundation provided \$1.3M to Society programs. He spoke again about "donor's choice", saying \$49K had been returned to the district and its chapters this year. He stressed how important the youth programs are to Barbershop by stating one in four school music programs have been cut because of lack of funds.

**XXI. Roll call, checking of credentials and establishing a quorum:**

Dan Brinkmann reported that a quorum has been established with 48% of members attending and 65% of district chapters represented (Attachment A).

**XXII. Consent Agenda** (Sections 1, and 2)

Nick Schwob opened the floor for a motion to accept the consent agenda consisting of:

- C. Minutes from Sunshine District Board of Directors Meetings of April 10, 2015, Spring Convention (Section 1 Part A), August 2, 2015, LDJ, (Section 1 Part B) and the following Officer Written Reports from August 2, 2015 (Section 1 Part C). All of these items were provided with the Agenda for this meeting.
1. President-Nick Schwob (Section 1, Part B, Tab 1)
  2. Executive Vice President-Vacant
  3. VP-Events-Chad Bennett (Section 1, Part B Tab 2)
  4. VP-Chapter Development-Bart Van de Mark (Section 1, Part B, Tab 3)
  5. VP- Youth In Harmony-Arne Helbig (Section 1, Part B, Tab 4)
  6. VP- Music and Performance-Ron Bower (Section 1, Part B, Tab 5)
  7. VP-Chorus Director Development-Dave Jacobs (Section 1, Part B, Tab 6)
  8. VP- Contest and Judging-Steve Janes (Section 1, Part B, Tab 7)
  9. VP- Marketing and Public Relations-Jim Woods (Section 1, Part B, Tab 8)
  10. VP- CSLT-John McGoff (Section 1, Part B, Tab 9)
  11. Immediate Past President-John Spang (Section 1, Part B, Tab 10)
  12. VP -Financial Development-Dave Roberts (Section 1, Part B, Tab 11)
  13. VP: Harmony Foundation-Ron Carnahan Section 1, Part B, Tab 12)
  14. Secretary-Dan Brinkmann (Section 1, Part B, Tab 13)
  15. Treasurer-Dave Kannberg (Section 1, Part B, Tab 14)
  16. Board Member At Large-Amos Velez (Section 1, Part B, Tab 15)
  17. Board Member At Large-Bob Brutsman (Section 1, Part B, Tab 16)
- D. Approval of Minutes from last Sunshine District House of Delegates Meeting April 10, 2015, Orlando Marriott Hotel (Section 2)

**M/S/P: Upon motion by Dick Shaw seconded Scott Salladin to accept the BOD Minutes of April 10, 2015, BOD Minutes of August 2, 2015 and Reports of Officers and Committees as distributed, and the minutes of the Sunshine District HOD meeting of April 10, 2015.**

**XXIII. Society CEO Message ( Section 3) and can also be found at**

<http://www.barbershop.org/fall-2015-hod/>

Information was briefly discussed

**XXIV. Old Business**

There was no Old Business to discuss

**XXV. New Business:**

1. **Election Of Officers for 2015:**

## **2016 Nominating Committee Report**

We submit the following slate for the 2016 Sunshine District Officers:

District President:	Nick Schwob
Immediate Past President:	John Spang
Executive Vice President:	Chad Bennett
Secretary:	Brian Wunderlin
Treasurer:	Dave Kannberg
VP Financial Development:	Fran Donohoe
VP Harmony Foundation	Pat Haley
Board Member At Large:	Ralph Brown
Board Member At Large:	Ernie De La Fe
VP of Events:	Chuck Steiner
VP of Chorus Director Development:	Steve Jacobsen
VP of Contest & Judging:	Steve Janes
VP of CSLT:	John McGoff
VP of Communications and IT:	Roger Smeds
VP of Membership Development:	Bart Van de Mark
VP of Music & Performance:	Sean Stork
VP of Youth in Harmony:	Arne Helbig

We have communicated with everyone on our slate and they have all agreed to serve in the capacity in which we are nominating them, if elected.

Respectfully submitted,

*John Spang*

John Spang  
Immediate Past President

There was a call for nominees from the floor- no nominees were made

**M/S/P: Upon motion by Stan Mansfield, seconded Morgan Smith to accept the 2016 Slate of Officers as proposed by the Nomination Committee**



	2010	2011	2012	2013	2014	2015 YTD	2015 Budget	2016 Budget
<b>TOTAL INCOME</b>	\$ 156,525.31	\$ 164,471.16	\$ 106,903.55	\$ 146,851.17	\$ 139,814.46	\$ 87,247.04	\$ 147,570.00	\$ 154,570.00
<b>EXPENSES</b>								
<b>Major Events</b>								
Leadership Academy	\$ 23,029.42	\$ 17,123.95	\$ 6,437.60	\$ 2,823.84	\$ 2,475.96	\$ 6,678.37	\$ 10,000.00	\$ 10,000.00
Spring Convention	\$ 18,478.20	\$ 17,757.57	\$ 22,992.48	\$ 26,580.15	\$ 23,837.01	\$ 26,414.97	\$ 25,000.00	\$ 25,000.00
Harmony Explosion	\$ 23,581.53	\$ 20,443.66	\$ 18,396.37	\$ 30,426.58	\$ 32,286.44	\$ 39,724.01	\$ 32,500.00	\$ 32,500.00
Youth Workshops	\$ 8,400.51	\$ 10,211.82	\$ 3,905.35	\$ 11,234.07	\$ 13,879.67	\$ -	\$ 9,000.00	\$ 9,000.00
Sizzle	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Labor Day Jamboree	\$ 8,764.54	\$ 9,263.63	\$ 8,814.27	\$ 8,188.23	\$ 11,747.37	\$ 619.99	\$ 8,000.00	\$ 9,000.00
Fall Convention	\$ 23,310.32	\$ 22,094.31	\$ 21,045.27	\$ 24,909.14	\$ 28,557.92	\$ -	\$ 20,000.00	\$ 25,000.00
TOTAL Major Events	\$ 105,564.52	\$ 97,254.94	\$ 81,591.34	\$ 104,162.01	\$ 112,784.37	\$ 73,437.34	\$ 104,500.00	\$ 110,500.00
<b>Schools and Subsidies</b>								
CDWI Workshops	\$ -	\$ 2,918.67	\$ 2,923.66	\$ 729.86	\$ 1,293.43	\$ -	\$ 4,000.00	\$ 3,000.00
CDD Outreach				\$ 18.42	\$ -	\$ -	\$ 200.00	\$ 200.00
Chapter Development	\$ 840.19	\$ 2,054.54	\$ 1,835.50	\$ 650.76	\$ 484.42	\$ -	\$ 1,500.00	\$ 1,000.00
Coaches Guild	\$ 200.00	\$ 400.00	\$ 100.00	\$ -	\$ 215.80	\$ 200.00	\$ 500.00	\$ 500.00
Collegiate Workshops	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Competitor Travel	\$ 10,000.00	\$ 10,000.36	\$ 9,999.60	\$ 9,999.99	\$ 10,000.00	\$ 10,000.40	\$ 10,000.00	\$ 10,000.00
Hall of Fame	\$ 21.40	\$ 12.80	\$ 70.62	\$ 11.24	\$ 226.24	\$ 11.24	\$ 200.00	\$ 100.00
Judging Schools			\$ -			\$ -	\$ -	
Candidate school		\$ 631.80	\$ -		\$ 480.00	\$ -	\$ -	
Category School	\$ 1,060.00		\$ -	\$ 1,200.00	\$ -	\$ -	\$ -	\$ 2,450.00
Novice Quartet Contest	\$ -	\$ -	\$ -	\$ 30.00	\$ -	\$ -	\$ 100.00	\$ 100.00
Breedon Panhandle Festival	\$ 577.55	\$ 498.20	\$ 415.65	\$ -	\$ 1,095.69	\$ -	\$ 600.00	\$ 1,000.00
Standing Ovation	\$ 269.16	\$ 29.10	\$ -	\$ -	\$ -	\$ -	\$ 200.00	\$ 200.00





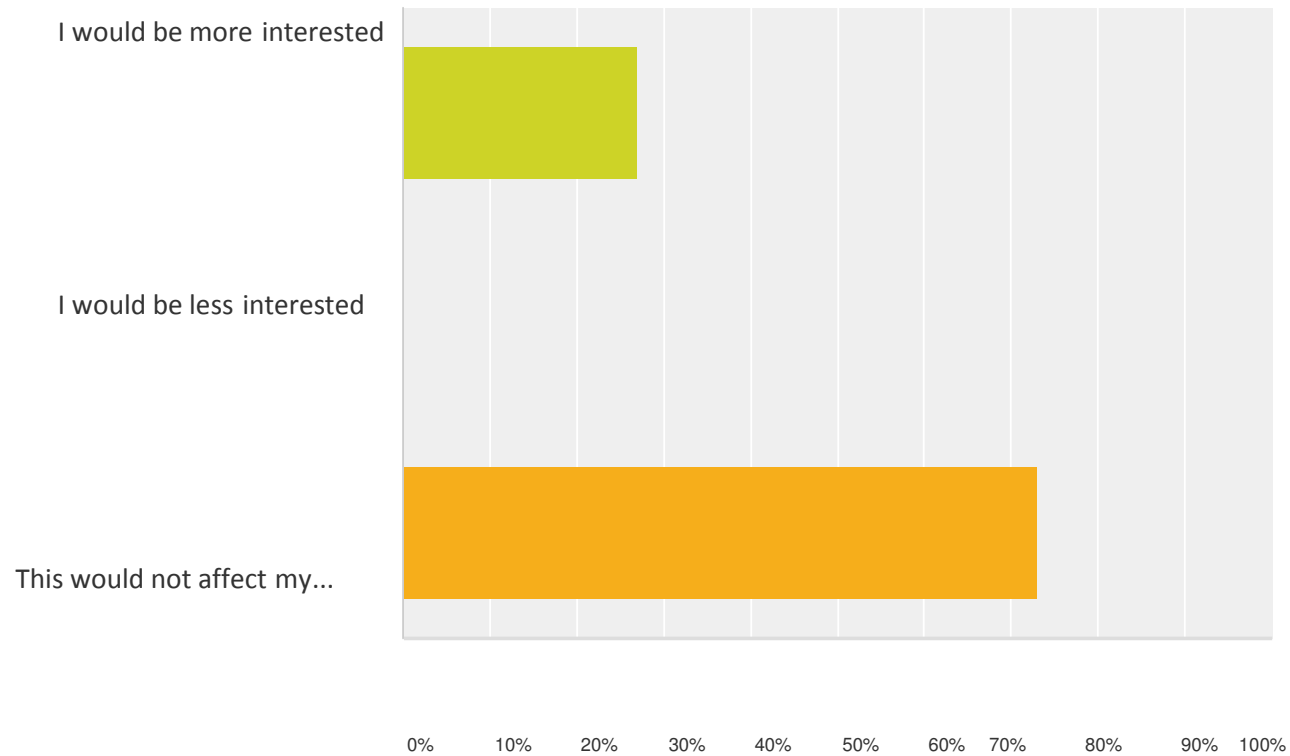
	2010	2011	2012	2013	2014	2015 YTD	2015 Budget	2016 Budget
BOD meetings	\$ 1,262.69	\$ 2,179.13	\$ 1,846.44	\$ 1,484.00	\$ 2,006.71	\$ 1,216.34	\$ 2,000.00	\$ 2,000.00
Capitol Equipment	\$ 408.93	\$ 2,893.73	\$ 1,048.62	\$ 1,030.64	\$ -	\$ -	\$ 1,000.00	\$ 500.00
Chapter Counselors	\$ -	\$ 36.30	\$ 400.62	\$ -	\$ -	\$ -	\$ 500.00	\$ 500.00
Communications	\$ 6,829.39	\$ 7,353.60	\$ 9,201.29	\$ 2,405.14	\$ 935.93	\$ 618.50	\$ 1,000.00	\$ 1,000.00
Donations	\$ -	\$ 7,000.00	\$ 19,200.00	\$ -	\$ -	\$ 600.00	\$ 1,000.00	\$ 500.00
Equipment Storage	\$ 1,041.56	\$ 1,830.99	\$ 1,965.43	\$ 2,312.66	\$ 1,898.33	\$ 1,043.00	\$ 2,000.00	\$ 2,000.00
Leadership Forum	\$ 2,671.82	\$ 4,958.66	\$ 2,312.92	\$ 7,045.12	\$ 3,828.20	\$ -	\$ 3,000.00	\$ 4,000.00
HOD Meetings	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Other Admin. Expenses	\$ 874.04	\$ 298.95	\$ 1,351.34	\$ 2,819.94	\$ 916.31	\$ 2,645.17	\$ 500.00	\$ 500.00
TOTAL Administration	\$ 13,088.45	\$ 26,551.36	\$ 37,326.66	\$ 17,097.50	\$ 9,585.48	\$ 6,123.01	\$ 11,000.00	\$ 11,000.00
SDAQC Expenses		\$ 2,725.00	\$ 751.44	\$ 839.81	\$ 1,969.09	\$ -	\$ -	
<b>Total Expenses</b>	\$ 137,101.61	\$ 147,819.51	\$ 139,211.02	\$ 139,877.18	\$ 144,048.75	\$ 93,570.10	\$ 147,290.00	\$ 153,800.00
<b>Net Income or (Loss)</b>	\$ 19,423.70	\$ 16,651.65	\$ (32,307.47)	\$ 6,973.99	\$ (4,234.29)	\$ (6,323.06)	\$ 260.00	\$ 770.00

**M/S/P: Upon motion by Bruce Prince, seconded Scott Salladin to receive the 2016 Budget**

3. Results of Plateau survey

**XXVI. Q1 Would you be more or less interested in competing as a chorus if there is a greater chance of winning an award?**

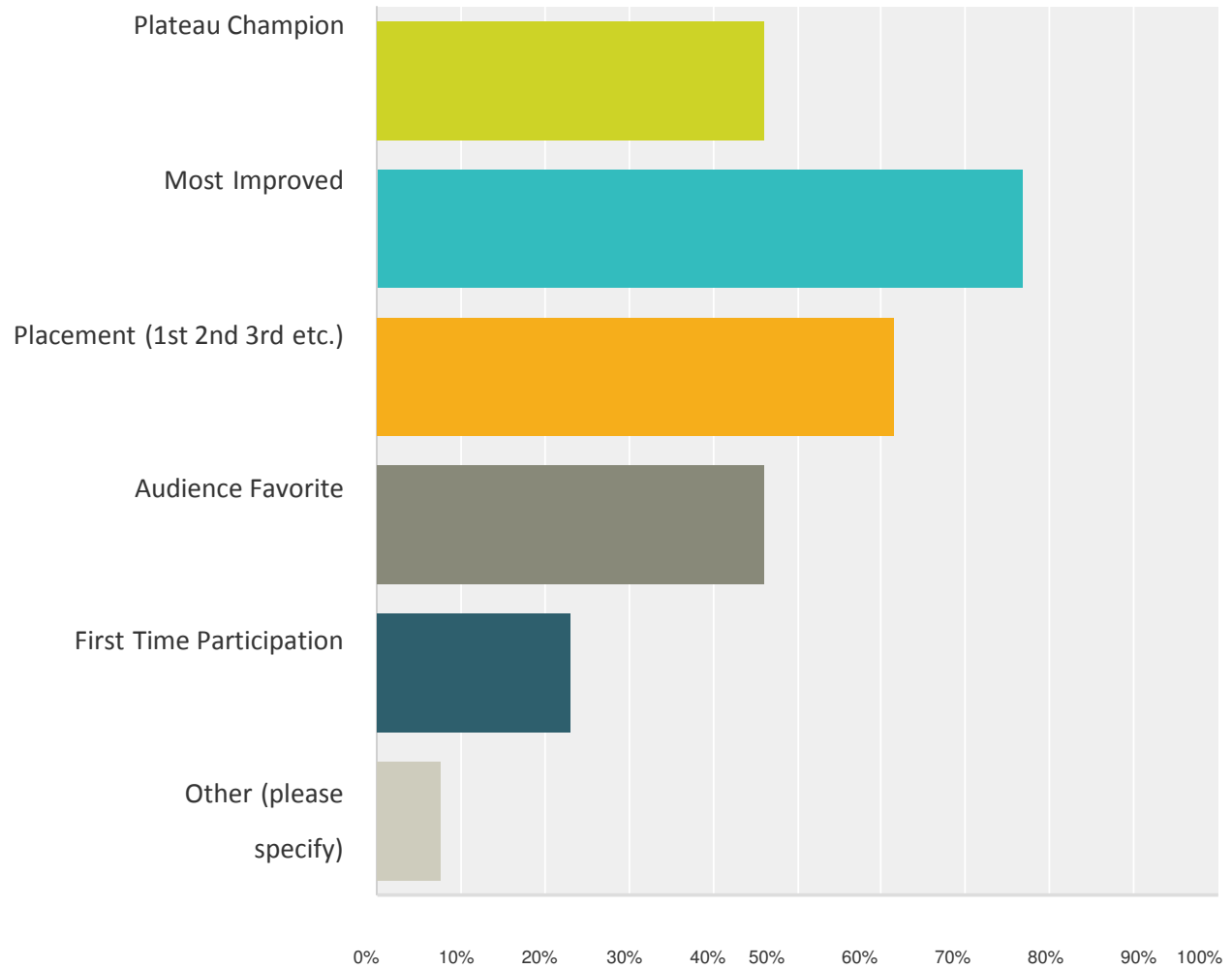
Answered: 26 Skipped: 1



Answer Choices	Responses	
I would be more interested	26.92%	7
I would be less interested	0.00%	0
This would not affect my involvement	73.08%	19
<b>Total</b>		<b>26</b>

**XXVII. Q2 What kinds of awards would you like to see available? (select all that apply)**

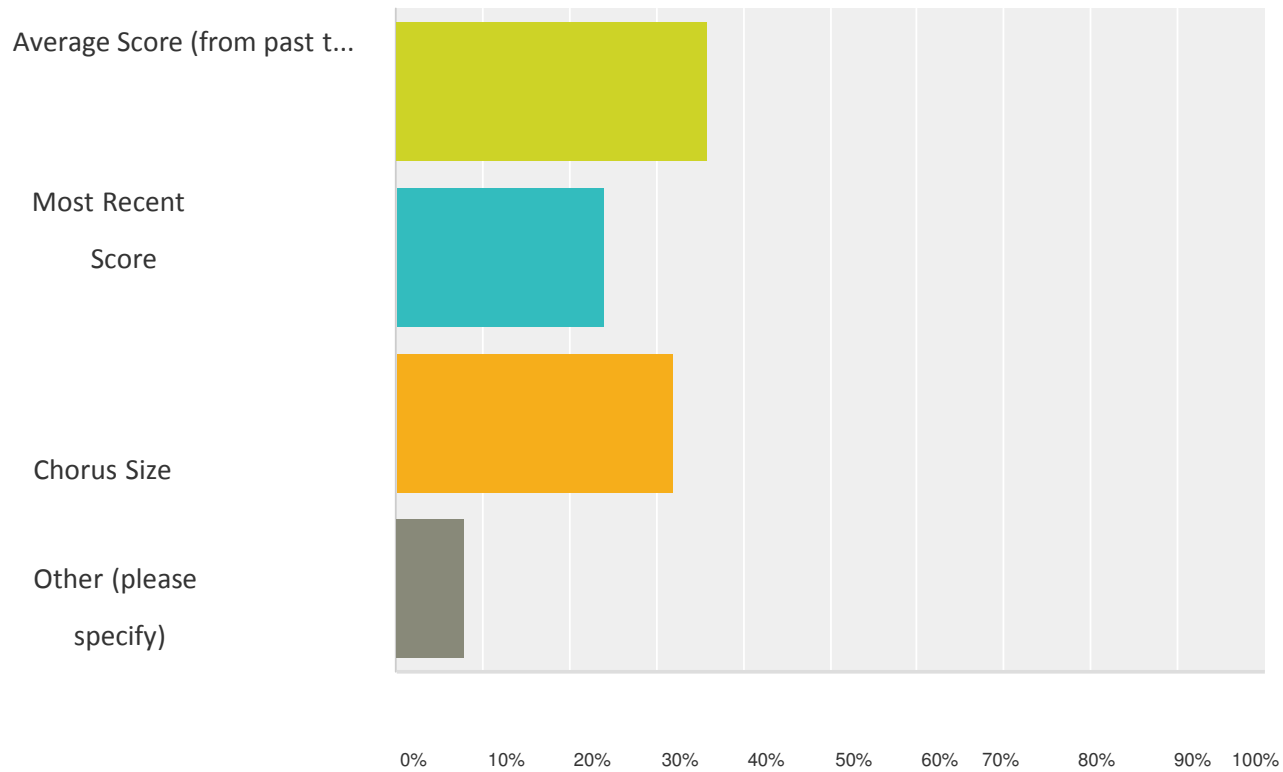
Answered: 26 Skipped: 1



Answer Choices	Responses	
Plateau Champion	46.15%	12
Most Improved	76.92%	20
Placement (1st 2nd 3rd etc.)	61.54%	16
Audience Favorite	46.15%	12
First Time Participation	23.08%	6
Other (please specify)	7.69%	2
<b>Total Respondents: 26</b>		

## XXVIII. Q3 How should a Plateau be determined?

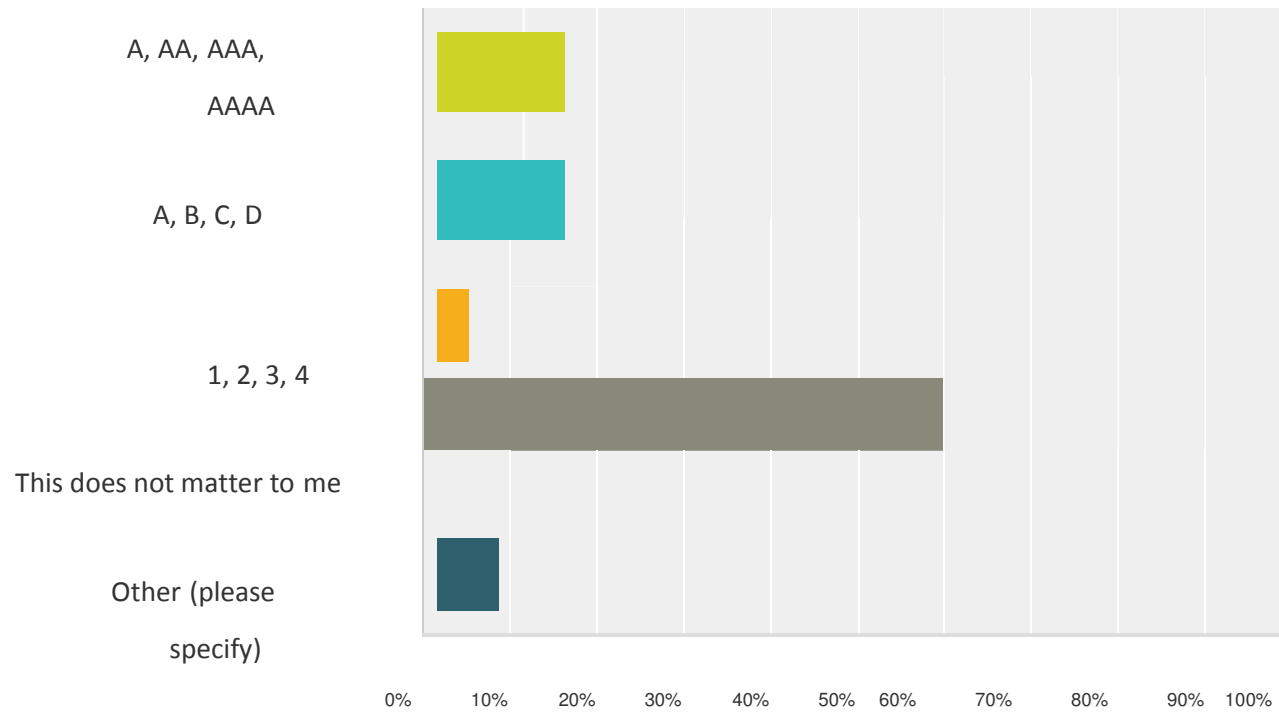
Answered: 25 Skipped: 2



Answer Choices	Responses
Average Score (from past two contests)	36.00% 9
Most Recent Score	24.00% 6
Chorus Size	32.00% 8
Other (please specify)	8.00% 2
<b>Total</b>	<b>25</b>

## XXIX. Q4 How should a Plateau be labeled?

Answered: 27 Skipped: 0



Answer Choices

Responses



A, AA, AAA, AAAA	14.81%	4
A, B, C, D	14.81%	4
1, 2, 3, 4	3.70%	1
This does not matter to me	59.26%	16
Other (please specify)	7.41%	2
<b>Total</b>		<b>27</b>

#### **4. New Conflict of interest Discussion/Policy: Draft**

The State of Florida now requires all not for profit organizations who solicit funds from the public in maintain a Conflict of Interest Policy in their Rules and Regulations portfolio. This applies to all the chapters of the district who receive funds from the public in any manner including shows and Valentine programs. The following is presented by Dave Kannberg as an example of a policy for Chapters. Note Chapter Officers are also required to sign a statement indicating they understand the policy and will adhere to it.

### **Sunshine District Conflict of Interest Policy**

#### **Article I**

##### **Purpose**

The purpose of the conflict of interest policy is to protect the Sunshine District's Tax Exempt interest when it is contemplating entering into a transaction or arrangement that might benefit the private interest of an officer or director of the Sunshine District or might result in a possible excess benefit transaction. This policy is intended to supplement but not replace any applicable state and federal laws governing conflict of interest applicable to non-profit and charitable organizations.

#### **Article II**

##### **Definitions**

1. Interested person.

Any director, principal officer, or member of a committee with governing board delegated powers, who has a direct or indirect financial interest, as defined below, is an interested person.

2. Financial interest.

A person has a financial interest if the person has directly or indirectly through business, investment or family.

- A. An ownership or investment interest in any entity with which the organization has a transaction or arrangement.
- B. A compensation agreement with the organization or with any entity or individual with which the organization has a transaction or arrangement, or
- C. A potential ownership or investment interest in, or compensation agreement with, any individual or entity with which the organization is negotiating a transaction or arrangement.

Compensation includes direct and indirect remuneration as well as gifts or favors that are not insubstantial.

A financial interest is not necessarily a conflict of interest. Under Article III, Section 2, a person who has a financial interest may have a conflict of interest only if the appropriate governing board or committee decides that a conflict of interest exists.

#### **Article III**

##### **Procedures**

1. Duty to Disclose.

In connection with any actual or possible conflict of interest an interested person must disclose the existence of the financial interest and be given the opportunity to disclose all material facts

to the directors and members of committees with governing board delegated powers considering the proposed transaction or arrangement.

2. Determining Whether a Conflict of Interest Exists.

After disclosure of the financial interest and all material facts, and after any discussion with the interested person, he/she shall leave the governing board or committee meeting while a determination of a conflict of interest is discussed and voted upon. The remaining board or committee members shall decide if a conflict of interest exists.

3. Procedures for Addressing the Conflict of Interest

- A. An Interested person may make a presentation at the governing board or committee meeting, but after the presentation, he/she shall leave the meeting during the discussion of, and the vote on, the transaction or arrangement involving the possible conflict of interest.
  - B. The Chairperson of the governing board or committee shall, if appropriate, appoint a disinterested person or committee to investigate alternatives to the proposed transaction or arrangement.
  - C. After exercising due diligence, the governing board or committee shall determine whether the organization can obtain with reasonable efforts a more advantageous transaction or arrangement from a person or entity that would not give rise to a conflict of interest.
  - D. If a more advantageous transaction or arrangement is not reasonably possible under circumstances not producing a conflict of interest, the governing board or committee shall determine by a majority vote of the disinterested directors whether the transaction or arrangement is in the organization's best interest, for its own benefit, and whether it is fair and reasonable. In conformity with the above determination it shall make its decision as to whether to enter into the transaction or arrangement.
4. Violations of the Conflicts of Interest Policy
- A. If the governing board or committee has reasonable cause to believe a member has failed to disclose actual or possible conflicts of interest, it shall inform the member of the basis for such belief and afford the member an opportunity to explain the alleged failure to disclose.
  - B. If, after hearing the member's response and after making further investigation as warranted by the circumstances, the governing board or committee determines the member has failed to disclose an actual or possible conflict of interest, it shall take appropriate disciplinary and corrective action.

**Article IV**

Records of Proceedings

The minutes of the governing board and all committees with board delegated powers shall contain:

- A. The names of the persons who disclosed or otherwise were found to have a financial interest in connections with an actual or possible conflict of interest, the nature of the financial interest, any action take to determine whether a conflict of interest was present, and the governing board's or committee's decision as to whether a conflict of interest in fact existed.
- B. The names of the persons who were present for discussions and votes relating to the transaction or arrangement, the content of the discussion, including any alternatives to

the proposed transaction or arrangement and a record of any vote taken in connection with the proceedings.

## **Article V**

### Compensation

- A. A voting member of the governing board who receives compensation, directly or indirectly, from the organization for services is precluded from voting on matters pertaining to that member's compensation.
- B. A voting member of any committee whose jurisdiction includes compensation matters and who receives compensation, directly or indirectly, from the organization for services is precluded from voting on matters pertaining to that member's compensation
- C. No voting member of the governing board or any committee whose jurisdiction includes compensation matters and who receives compensation, directly or indirectly, from the organization, either individually or collectively, is prohibited from providing information to any committee regarding compensation.

## **Article VI**

### Annual Statements

Each director, principal officer and member with governing board delegated powers shall annually sign a statement which affirms such person.

- A. Has received a copy of the conflict of interest policy,
- B. Has read and understands the policy,
- C. Has agreed to comply with the policy, and
- D. Understands the organization is charitable and in order to maintain its federal tax exemption it must engage primarily in activities which accomplish one or more of its tax-exempt purposes.

## **Article VII**

### Periodic Reviews

To ensure the organization operates in a manner consistent with charitable purposes and does not engage in activities that could jeopardize its tax-exempt status, periodic reviews shall be conducted.

- A. Whether compensation arrangements and benefits are reasonable, based on competent survey information and the result of arm's length bargaining.
- B. Whether partnerships, joint ventures and arrangements with management organizations conform to the organizations written policies, are properly recorded reflect reasonable investment or payments for goods and services, further charitable purposes and do not result in inurement, impermissible private benefit or in an excess benefit transaction.

## **Article VIII**

### Use of Outside Experts

When conducting the periodic review as provided for in Article VII, the organization may, but need not, use outside advisors. If outside advisors are used, their use shall not release the governing board of the responsibility for ensuring periodic reviews are conducted.

### Florida Statutes

The board of directors, or an authorized committee thereof, of a charitable organization or sponsor required to register with the department under s. 496.405 shall adopt a policy regarding conflict of interest transactions. The policy shall require annual certification of compliance with the policy by all directors, officers, and trustees of the charitable organization.

A copy of the annual certification shall be submitted by the department with the annual registration statement required by s.496.405.

**Sunshine District Conflict of Interest Annual Statement**

Name of Board Member: \_\_\_\_\_

Board Position: \_\_\_\_\_

By signing below, I affirm that

1. I have received a copy of the conflict of interest policy.
2. I have read and understand the policy
3. I agree to comply with the policy, and
4. I understand the Sunshine District is charitable and in order to maintain its federal tax exemption, it must engage primarily in activities which accomplish one or more of its tax-exempt purposes.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

**I. Open Forum:**

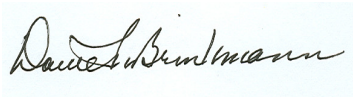
There was no additional discussion

**II. Adjournment:** There being no more business,

**Russ Pascoe moved and Bruce Prince seconded the meeting be adjourned. The meeting was adjourned at 3:38 p.m.**

Dave Jacobs directed "Keep The Whole World Singing".

Respectfully Submitted



Daniel M. Brinkmann  
Sunshine District Secretary

## SECTION 3

### BHS House of Delegates Bulletin- Spring 2016

#### **XXX. House of Delegates Report – Spring 2016**

Posted on [March 10, 2016](#)

#### **XXXI. Now is the very best time to be a Barbershopper**

It's true. Look around, and you'll see an explosion of interest in what we do and what we stand for.

- Barbershop is getting meaningful media coverage, including millions of YouTube views and major network coverage
- People are crazy about a cappella singing right now, with chart-topping albums, movies, TV shows and touring shows drawing audiences in the tens of thousands.
- Youth and educator interest is soaring thanks to [all of this attention](#)

More broadly speaking, people everywhere are craving those things we hold most dear: meaningful connections, a chance to make the world a better place. This is nothing new: but in a world fractured by increasingly polarized politics, and paradoxically isolated by technology that should draw us together, our simple equation of musical harmony = personal harmony is more appealing than ever. We hardly need to convince ourselves of this fact. We know that what we do produces **JOY**:

- the joy that comes from singing
- the joy that comes from joining together
- the joy that comes from genuine friendships
- the joy that comes from making a difference in people's lives.

#### *So, are YOU ready?*

This is only meaningful if **YOUR CHAPTER IS THRIVING**. A growing Society is only growing if your chapter is growing. The Barbershop Harmony Society is heading in the right direction by creating a climate of success and **making investments in chapter success in 2016**.

#### **The Healthy Chapter Initiative will help you help yourself**

- **Leadership Operations Project Team**  
**Chapter Assessment Model-** this is a tool to evaluate the health and vitality of a chapter- we know it can look many different ways!
- **Dedicated Support for the Healthy Chapter Initiative**  
**As part of Harmony Foundation International's support of the Healthy Chapter Initiative**, a generous grant supports headquarters resources and a liaison to connect BHS headquarters to district and chapter leadership needs.
- **Trained facilitators & Revitalized District Leadership Academies**  
**Curriculum at 2016 Harmony University/Belmont-** the Leadership OPT plans to train multiple facilitators this summer to help deliver improved curriculum in the next cycle of Leadership Academies

For more information on how to get involved, reach out to [leadershipOPT@barbershop.org](mailto:leadershipOPT@barbershop.org)

## *Tools for advancing our Society*

The Barbershop Harmony Society continues to put more opportunities into the field for the vast population that believes in our core principles, and will eagerly become a part of our organization in ways to fit their own needs and time. A few interesting new activities:

- A **Lead Generation Project** is underway to contact thousands of people who have been associated with BHS and offer membership in the Society directly. Since October, with virtually no marketing, more than 100 men have joined or rejoined the Society. As the effort expands, we expect that many of these men will also take the chance to locate barbershop in their current homes and revitalize their singing lives with the weekly chapter experience.
- The Society **Grants Program** has another application window open until March 31 to help chapters and districts extend their community singing and educational activities.
- New ways to participate in barbershop continue to grow. Midwinter 2017 in San Antonio will offer a **Seniors Chorus Festival** aimed at giving members a chance to perform for a large, enthusiastic crowd at a high level.

## **XXXII.** Looking at the Big Picture: our strategic direction

We're transforming our self-definition. We are not a membership organization that sings. We are not just singers who have a joint organization. We are COMMUNITIES of ARTISTS who make a difference in people's lives — in the moments we sing, and long-term, in the legacy we leave behind.

In 2016-2017, the Barbershop Harmony Society will undertake a major strategic planning process built around these Pillars:

- Through the medium of barbershop harmony, we maintain and expand **supportive services for a global community of artists;**
- Through the medium of barbershop harmony, we elevate artistic and leadership skills through **education and best practices;**
- Through the medium of barbershop harmony, we establish **lifelong singing as a core community asset;**
- We scale our impact by growing **social enterprise, individual philanthropy and institutional philanthropy.**

The resulting plan will ensure that our program activities all serve our strategic goals, and will be easy to understand by external funders. The process will involve more direct inputs from members as it progresses through 2016-2017.

As we said, NOW is the best time to be a barbershopper and we're thrilled to be a community bringing music and so much joy to the world. **Together, We Are Making the Music That's Making A Difference.**